

**DRAFT AGENDA**  
**BOARD OF DIRECTORS MEETING - REGULAR MEETING**  
**NORTH BREVARD COUNTY HOSPITAL DISTRICT**  
**OPERATING**  
**PARRISH MEDICAL CENTER**  
**FEBRUARY 1, 2010**  
**NO EARLIER THAN 4:30 P.M.,**  
**FOLLOWING THE LAST COMMITTEE MEETING**  
**FIRST FLOOR, CONFERENCE ROOM 2/3/4/5**

**CALL TO ORDER**

- I. Pledge of Allegiance
- II. PMC's Vision -- *Healing Families – Healing Communities*
- III. Approval of Agenda
- IV. Review and Approval of Minutes (January 11, 2010)
- V. Recognitions
  - A. Carlos Carrillo, M.D. – Mr. Parrish
  - B. Lynn McGrath/University of Central Florida College of Medicine – Dr. Manning
  - C. May B. Hamadeh, M.D. – Mr. Mikitarian
  - D. Nasreen Qazi, M.D. – Mr. Mikitarian
  - E. Kirk R. Whyte, D.O. – Mr. Mikitarian
  - F. Others
- VI. Open Forum for Physicians (5:00 p.m.)
- VII. Open Forum for Public
- VIII. Unfinished Business
  - A. 2010 Committee Appointments – Mr. Parrish

\*See The Joint Commission Standard Identified Under The Joint Commission Tab

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IX. New Business

A. North Brevard Medical Support Liaison Report – Mr. Moore

X. Medical Staff Report Recommendations/Announcements – Dr. Rivera-Morales  
(MS.05.01.01)

A. Recommend the Board of Directors approve revised Policy No. 9500-32, Ethics,  
as presented.

XI. Consent Agenda

A. Budget and Finance Committee

1. Recommend the Board of Directors approve the Security Upgrades  
(Project No. 10-663-04) at a total cost of \$182,872 of which \$93,260 is  
funded by the FY10 Capital budget and the balance of \$89,612 will be  
funded by contingency.

XII. Committee Reports

A. Budget and Finance Committee – Mr. Cole

B. Executive Committee – Mr. Jordan

C. Educational, Governmental and Community Relations Committee – Mr. Jordan

D. Planning, Physical Facilities & Properties Committee – Ms. Rupe

XIII. Process and Quality Report – Mr. Mikitarian

A. Service Goal – Achieve and Maintain HCAHPS Patient Satisfaction Scores in  
Top 10% Nationally by 2010

1. Home Health Patient Satisfaction Percentage of “Excellent” Scores  
(Graphs 1 and 2)

B. People Goal – Achieve and Maintain Engagement Scores in Top 10% Nationally  
by 2010

\*See The Joint Commission Standard Identified Under The Joint Commission Tab

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1. Engaging Employees
2. Q12 Grand Mean Scores
- C. Quality Goal – Achieve and Maintain Quality Indicators in Top 10% Nationally by 2010 through the Constant Pursuit of Perfection
  1. Compliance with the Core Measures for Heart Failure
  2. Compliance with Complete Set of Core Measures for Heart Failure
- D. Growth Goal – Achieve and Maintain 10% or Less Outmigration in Primary Service Area by 2010
  1. Orthopedic/Neurosurgery and Women’s Procedures
  2. Angioplasty Procedures
  3. Request for Assistance in Physician Recruitment – For Information Only
    - Daniel O. Cuscela, D.O.
- E. Finances Goal – Achieve and Maintain Credit Rating in Top 10% Nationally by 2010
  1. Financial and Statistical Reports – December 2009 (LD.04.01.03)\*
  2. Operating Margin by Month
  3. Operating Margin by Year
- F. Other Related Management Issues/Information
- G. Hospital Attorney - Mr. Bittman
- H. Announcements of Meetings
  1. Ad Hoc Credentials Review Committee Executive Session  
March 1, 2010  
Vice President – Nursing Conference Room

\*See The Joint Commission Standard Identified Under The Joint Commission Tab

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12:00 p.m.

2. Budget and Finance Committee  
March 1, 2010  
Executive Conference Room  
1:00 p.m.
3. Board of Directors Executive Session  
March 1, 2010  
Executive Conference Room  
(To commence no earlier than 2:00 p.m.)
4. Executive Committee  
March 1, 2010  
Executive Conference Room
5. Educational, Governmental and Community Relations Committee  
March 1, 2010  
First Floor, Conference Center
6. Planning, Physical Facilities and Properties Committee  
March 1, 2010  
First Floor, Conference Center
7. Board of Directors  
March 1, 2010  
First Floor, Conference Center  
(To commence no earlier than 4:30 p.m., immediately following the last  
Committee meeting)

XIV. Other

XV. Closing Remarks – Chairman

XVI. Executive Session (if necessary)

**ADJOURNMENT**

**NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED**

\*See The Joint Commission Standard Identified Under The Joint Commission Tab

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TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD).

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

\*See The Joint Commission Standard Identified Under The Joint Commission Tab

FINANCE COMMITTEE MEMBERS:

Herman Cole, Jr., Chairman

Jerry Noffel, Vice Chair

Peggy Crooks

Lee Moore

J. J. Parrish III (ex-officio)

David N. Greenblum, M.D.

R. Rivera-Morales, M.D. (alternate)

George Mikitarian, President/CEO (non-voting)

**TENTATIVE AGENDA  
BUDGET & FINANCE COMMITTEE MEETING - REGULAR  
NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
MONDAY, FEBRUARY 1, 2010 @ 1:00 P.M.  
EXECUTIVE CONFERENCE ROOM  
SECOND FLOOR, ADMINISTRATION**

CALL TO ORDER

I. Review and approval of minutes (January 11, 2010)

II. Financial Review – Mr. Skeldon

III. Quarterly Clinical Quality Value Analysis – Mr. Skeldon

IV. Capital Equipment – Mr. Skeldon/Mr. McAlpine

***Motion: Recommend the Board of Directors approve the Security Upgrades (Project No. 10-663-04) at a total cost of \$182,872 of which \$93,260 is funded by the FY10 Capital budget and the balance of \$89,612 will be funded by contingency.***

V. Quarterly Investment Report (Pension/Operating) (Information Only) – Mr. Skeldon

VI. Quarterly Pension Update (Information Only) – Mr. Skeldon

VII. FY2011 Capital and Operating Budget Timeline (Information Only) – Mr. Skeldon

VIII. Future Topics – Mr. Skeldon

- a. Quarterly Point of Service Collections Update (To be presented in March)
- b. Quarterly Health Insurance Update (To be presented in March)
- c. Quarterly FY09 Capital Update (To be presented in April)
- d. Quarterly FY10 Capital Update (To be presented in April)
- e. Quarterly Investment Report (Pension/Operating) (To be presented in May)
- f. Quarterly Pension Update (To be presented in May)
- g. Quarterly Clinical Quality Value Analysis (To be presented in May)
- h. Investment Policy Annual Review (To be presented in November)

IX. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE FINANCE COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 383-9829 (TDD).

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE. TO THAT EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE AND THE NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

**EXECUTIVE COMMITTEE**

Robert L. Jordan, Jr., C.M., Chairman

Herman A. Cole, Jr.

Peggy Crooks

Billie Fitzgerald

J. J. Parrish III

George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA  
EXECUTIVE COMMITTEE  
NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
MONDAY, FEBRUARY 1, 2010  
2<sup>nd</sup> FLOOR, EXECUTIVE CONFERENCE ROOM**

**CALL TO ORDER**

- I. Reading of the Huddle
- II. Review and Approval of Minutes (January 11, 2010) (1 minute)
- III. Report from Titusville City Council Liaison – Mr. Secor (10 minutes)
- IV. Board of Directors Self-Evaluation – Mr. Lifton (10 minutes)
- V. Update from Dr. Ravi Rao – Mr. Mikitarian (10 minutes)
- VI. Proposed 2010 Goals – Mr. Mikitarian (15 minutes)
- VII. Quarterly Corporate Compliance Report – Mr. McAlpine/Ms. Ruch (5 minutes)
- VIII. Open Forum for Physicians
- IX. Other
- X. Executive Session (if necessary)

**ADJOURNMENT**

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PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD).

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(The duration of the Regular Session of the Executive Committee is estimated to be 50 minutes)

## **EDUCATION COMMITTEE**

Robert L. Jordan, Jr., C.M., Chairman

Billie Fitzgerald

Patricia C. Manning, Ed.D., Vice Chairperson

J. J. Parrish III (ex-officio)

Maureen Rupe

Elizabeth T. Galfo, M.D.

Carlos A. Carrillo, M.D. (Alternate)

George Mikitarian, President/CEO (Non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE  
MONDAY, FEBRUARY 1, 2010  
CONFERENCE ROOM 2/3/4/5**

### **CALL TO ORDER**

- I. Review and Approval of Minutes (December 7, 2009) (1 minute)
- II. Medical Director Update – Dr. Vinoski (10 minutes)
- III. Evidence Based Practice – Bedside Report – Mr. Loftin (10 minutes)
- IV. Executive Session (if necessary)

### **ADJOURNMENT**

**NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE EDUCATION COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.**

**PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD).**

**THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE. TO THE EXTENT OF SUCH DISCUSSION, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.**

[The duration of the Regular Session of the Education Committee is estimated to be 20 minutes.]

**PLANNING COMMITTEE**

Maureen Rupe, Chairperson

Herman A. Cole, Jr., Vice Chair

Billie Fitzgerald

Robert L. Jordan, Jr., C.M.

Patricia C. Manning, Ed.D

Lee Moore

J. J. Parrish III (ex-officio)

R. Rivera-Morales, M.D., President/Medical Staff

Victor Boodhoo, M.D. (alternate)

George Mikitarian, President/Chief Executive Officer (non-voting)

**AGENDA  
NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
PLANNING, PHYSICAL FACILITIES AND PROPERTIES COMMITTEE  
MONDAY, FEBRUARY 1, 2010 – CONFERENCE ROOM 2/3/4/5, FIRST FLOOR**

**CALL TO ORDER**

- I. Review and Approval of Minutes (January 11, 2010)
- II. PHC/UCC Update (Informational Purposes Only)
- III. Health Village at PMC Project Update – Mr. Loftin
- IV. Other
- V. Executive Session (if necessary)

**ADJOURNMENT**

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE PLANNING, PHYSICAL FACILITIES AND PROPERTIES COMMITTEE. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE PLANNING, PHYSICAL FACILITIES AND PROPERTIES COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE PLANNING COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

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[The duration of the Regular Session of the Planning Committee is estimated to be 15 minutes.]