

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
BOARD OF DIRECTORS – REGULAR MEETING  
DRAFT**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center was held on October 3, 2011 in Conference Room 2/3/4/5, First Floor. The following members, representing a quorum, were present:

J. J. Parrish III, Chairman  
Herman A. Cole, Jr.  
Peggy Crooks  
Billie Fitzgerald  
Robert L. Jordan, Jr., C.M.  
Patricia C. Manning, Ed.D.  
Lee Moore  
Jerry L. Noffel  
Maureen Rupe

Member(s) Absent:  
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

**CALL TO ORDER**

Mr. Parrish called the meeting to order at 5:24 p.m.

**PLEDGE OF ALLEGIANCE**

Mr. Jordan led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

**PMC'S VISION – *Healing Families – Healing Communities*®**

Mr. Parrish led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

**APPROVAL OF AGENDA**

The following motion was made by Mr. Cole, seconded by Dr. Manning and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE AGENDA AS PRESENTED.***

**REVIEW AND APPROVAL OF MINUTES**

The following motion was made by Mr. Jordan, seconded by Dr. Manning and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE MINUTES OF SEPTEMBER 12, 2011; SEPTEMBER 12, 2011 – PUBLIC HEARING; AND SEPTEMBER 26, 2011 – PUBLIC HEARING AS DISTRIBUTED.***

**RECOGNITIONS – Christopher DiBello, M.D.**

Mr. Mikitarian introduced and recognized Dr. Christopher DiBello, and stated that Dr. DiBello was recently appointed to the active medical staff and granted privileges in internal medicine/pulmonary. He summarized Dr. DiBello's education background and reported that Dr. DiBello is affiliated with Space Coast Medical Specialists. A warm welcome was extended to Dr. DiBello. Dr. DiBello stated it is nice to be at Parrish Medical Center.

**Maria Oconer, M.D.**

Dr. Oconer was unable to attend tonight's meeting.

**Hong Jeong, M.D.**

Mr. Mikitarian introduced and recognized Dr. Hong Jeong, and stated that Dr. Jeong was recently appointed to the active medical staff and granted privileges in cardiology. He summarized Dr. Jeong's educational background and reported that Dr. Jeong is affiliated with the Duek Spine Institute. A warm welcome was extended to Dr. Jeong. Dr. Jeong stated it is great to be at Parrish Medical Center and praised the Care Partners.

**Jonathan Lubitz, D.P.M.**

Mr. Mikitarian introduced and recognized Dr. Jonathan Lubitz, and stated that Dr. Lubitz was recently appointed to the associate professional staff and granted privileges in podiatry. He summarized Dr. Lubitz's educational background and reported that Dr. Lubitz is affiliated with the Parrish Multispecialty Group at Port St. John. A warm welcome was extended to Dr. Lubitz. Dr. Lubitz thanked everyone for the opportunity to join the staff at PMC and stated he is looking forward to working with everyone in Titusville and Port St. John.

**Nicholas A. Pefkaros, M.D.**

Mr. Mikitarian introduced and recognized Dr. Nicholas Pefkaros, and stated that Dr.

Pefkaros was recently appointed to the active medical staff and granted privileges in ophthalmology. He summarized Dr. Pefkaros' educational background and reported that Dr. Pefkaros is affiliated with Your Eye Clinic. A warm welcome was extended to Dr. Pefkaros. Dr. Pefkaros stated it has been great moving to this area, and that the patients and community have welcomed him with open arms.

### **Other**

There were no other recognitions.

### **OPEN FORUM FOR PHYSICIANS**

There were no items presented during the open forum for physicians.

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

No new business was presented.

### **MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS – “Patient Safety Plan”, Policy 9500-224**

Dr. McMahon reviewed the Medical Executive Committee recommendation to approve the “Patient Safety Plan”, Policy 9500-224. Discussion ensued and the following motion was made by Dr. Manning, seconded by Mr. Jordan and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE “PATIENT SAFETY PLAN”,  
POLICY 9500-224, AS PRESENTED.***

### **Credentialing Requirements for Intraoperative Neuro-Monitoring**

Dr. McMahon reviewed the Medical Executive Committee recommendation to approve the credentialing requirements for Intraoperative Neuro-Monitoring. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Manning and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE CREDENTIALING  
REQUIREMENTS FOR INTRAOPERATIVE NEURO-MONITORING, AS  
PRESENTED.***

**Revisions to Delineation of Clinical Privileges in Diagnostic Imaging**

Dr. McMahon reviewed the Medical Executive Committee recommendation to approve the revisions to the Delineation of Clinical Privileges in Diagnostic Imaging. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Manning and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE REVISIONS TO THE DELINEATION OF CLINICAL PRIVILEGES IN DIAGNOSTIC IMAGING, AS PRESENTED.***

**Delineation of Clinical Privileges in Critical Care Medicine as Modified**

Dr. McMahon reviewed the Medical Executive Committee recommendation to approve the Delineation of Clinical Privileges in Critical Care Medicine. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Crooks and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE DELINEATION OF CLINICAL PRIVILEGES IN CRITICAL CARE MEDICINE AS MODIFIED, AS PRESENTED.***

**Delineation of Privileges in Pediatrics**

Dr. McMahon reviewed the Medical Executive Committee recommendation to approve the Delineation of Privileges in Pediatrics. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Cole and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE DELINEATION OF PRIVILEGES IN PEDIATRICS, AS PRESENTED.***

**Medical Staff Resignations (For Information Only)**

Dr. McMahon reported that the following physicians have resigned from the medical staff: Stephen J. Watts, M.D., Nancy J. Johnson, M.D., and Audrius J. Bredikis, M.D. This was presented for information only; no action required.

**Other**

A copy of the September 6, 2011 General Medical Staff meeting minutes were included in the agenda packet for information only. No action was required.

**CONSENT AGENDA**

Mr. Parrish asked if anyone from the Board or public wished to remove any item(s) from the consent agenda. No items were removed. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Cole and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN:* MOTION TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:**

1. **RECOMMEND THE BOARD OF DIRECTORS APPROVE THE PURCHASE OF THE SIX STERIS WARMERS, SEVEN FUTURE HEALTH CONCEPTS FLUID WARMERS AND RELATED CONSTRUCTION COSTS (PROJECT NO. 11-351-01) AT A TOTAL COST NOT TO EXCEED \$93,870.**
2. **RECOMMEND THE BOARD OF DIRECTORS APPROVE THE PURCHASE OF THE TOSHIBA DIGITAL X-RAY UNIT FOR A COST OF \$331,999 AND RELATED CONSTRUCTION COSTS OF \$29,986 (PROJECT #11-351-01) AT A TOTAL COST NOT TO EXCEED THE BUDGETED COST OF \$361,985.**
3. **RECOMMEND THE BOARD OF DIRECTORS DECLARE THE EQUIPMENT LISTED IN THE REQUEST FOR DISPOSAL OF OBSOLETE OR SURPLUS PROPERTY FORMS AS SURPLUS AND OBSOLETE AND DISPOSE OF SAME IN ACCORDANCE WITH FS274.05 AND FS274.96.**

**COMMITTEE REPORTS – Budget and Finance Committee**

Mr. Cole reported all items were covered during the meeting and on the consent agenda.

**Executive Committee**

Mr. Jordan reported all items were covered during the meeting.

**Educational, Governmental and Community Relations Committee**

Mr. Jordan reported all items were covered during the meeting.

**PROCESS AND QUALITY REPORT**

Mr. Parrish noted the Process and Quality Report included in the agenda packet. Mr. Mikitarian noted the market share information in the Growth section of the Game Plan and stated that detailed reports would be distributed this week to the Board of Directors.

No additional information was presented. Copies of the following Game Plan documents are appended to the file copy of these minutes.

- A. Service Goal – Achieve and Maintain HCAHPS Patient Satisfaction Scores in Top 10% Nationally by 2011
  - 1. Nursing Units HCAHPS Scores (Graphs 1 & 2)
- B. People Goal – Achieve and Maintain Engagement Scores in Top 10% Nationally by 2011
  - 1. Employees Employment Classifications
  - 2. Employees Enrolled in PMC Provider Benefits
- C. Quality Goal – Achieve and Maintain Quality Indicators in Top 10% Nationally by 2011 through the Constant Pursuit of Perfection
  - 1. Core Measure Compliance for Heart Attack and Heart Failure
  - 2. Core Measure Compliance for Pneumonia and Surgery
- D. Growth Goal – Achieve and Maintain 10% or Less Outmigration in Primary Service Area by 2011
  - 1. Inpatient Market Share from Primary Service Area
  - 2. Inpatient Market Share from Secondary Service Area
- E. Finances Goal – Achieve and Maintain Credit Rating in Top 10% Nationally by 2011
  - 1. Financial and Statistical Reports – August
  - 2. Maximum Annual Debt Service (MADS) Coverage
  - 3. Days Cash on Hand

**Other Related Management Issues/Information**

No items were presented.

**Hospital Attorney**

A copy of the September 9, 2011 memorandum relative to Board members use of PMC laptops and iPads was included in the agenda packet for information only. No action was required. A copy of the September 20, 2011 letter summarizing the August 2011 invoice was included in the agenda packet for information only. No action was required. Copies of these documents are appended to the file copy of these minutes.

**Announcements of Tentatively Scheduled Upcoming Meetings**

Mr. Parrish noted the tentative schedule of upcoming meetings.

1. Ad Hoc Credentials Review Committee Executive Session  
November 7, 2011  
Vice President – Nursing Conference Room  
11:00 a.m.
2. Quality Committee  
November 7, 2011  
Executive Conference Room  
Noon
3. Budget and Finance Committee  
November 7, 2011  
Executive Conference Room  
1:00 p.m.
4. Board of Directors Executive Session  
November 7, 2011  
Executive Conference Room  
(To commence no earlier than 2:00 p.m.)
5. Executive Committee  
November 7, 2011  
Executive Conference Room
6. Educational, Governmental and Community Relations Committee  
November 7, 2011  
First Floor, Conference Center
7. Planning, Physical Facilities and Properties Committee  
November 7, 2011  
First Floor, Conference Center
8. Board of Directors  
November 7, 2011  
First Floor, Conference Center  
(To commence no earlier than 4:30 p.m., immediately following the last  
Committee meeting)

**OTHER**

No other items were presented.

**CLOSING REMARKS - None**

**OPEN FORUM FOR PUBLIC**

No items were presented during the open forum for the public.

**ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 5:35 p.m.

Billie Fitzgerald  
Secretary