

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BOARD OF DIRECTORS - REGULAR MEETING
DRAFT**

A regular meeting of the North Brevard County Hospital District operating Parrish Medical Center was held on August 2, 2010 in Conference Room 2/3/4/5, First Floor. The following members, representing a quorum, were present:

J. J. Parrish III, Chairman
Herman A. Cole, Jr.
Peggy Crooks
Billie Fitzgerald
Robert L. Jordan, Jr., C.M.
Jerry L. Noffel

Member(s) Absent:

Patricia C. Manning, Ed.D. (excused)
Lee Moore (excused)
Maureen Rupe (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Parrish called the meeting to order at 5:59 p.m.

PLEDGE OF ALLEGIANCE

Ms. Fitzgerald led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

PMC'S VISION – *Healing Families – Healing Communities*

Mr. Parrish led the Board of Directors, staff and public in reciting PMC's vision – *Healing Families – Healing Communities*.

APPROVAL OF AGENDA

The following motion was made by Mr. Jordan, seconded by Mr. Cole and approved (6 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE AGENDA AS PRESENTED.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Cole and approved (6 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE MINUTES OF THE JUNE 7, 2010 MEETING AS PRESENTED.

RECOGNITIONS

Individuals were recognized earlier this evening during the Education Committee meeting.

OPEN FORUM FOR PHYSICIANS

The open forum for physicians' agenda item was presented earlier this evening during the Education Committee meeting.

OPEN FORUM FOR PUBLIC

No items were presented during the open forum for the public.

UNFINISHED BUSINESS

No items were presented.

NEW BUSINESS – Chapel Renaming and Rededication

Mr. Parrish noted the memorandum included in the agenda packet relative to the renaming the "meditation room" to "chapel," and the rededication event. A copy of this memorandum is appended to the file copy of these minutes. He reported that the rededication event has been postponed until early September.

**MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS –
Termination of Leave of Absence for Germaine M. Blaine, M.D.**

Dr. Rivera-Morales reviewed the Medical Executive Committee recommendation to approve the termination of Leave of Absence for Germaine M. Blaine, M.D. Discussion ensued and the following motion was made by Mr. Cole, seconded by Mr. Jordan and approved (6 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE TERMINATION OF LEAVE OF ABSENCE FOR GERMAINE M. BLAINE, M.D.

Policy 9950-35, Credentialing Criteria for Endovascular Repair of Abdominal Aortic Aneurysm (EVAR)

Dr. Rivera-Morales reviewed the Medical Executive Committee recommendation to approve Policy 9950-35, Credentialing Criteria for Endovascular Repair of Abdominal Aortic Aneurysm (EVAR). Mr. Boyles reported legal counsel has a few minor editorial changes which he discussed with Dr. Rivera. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Cole and approved (6 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE POLICY 9950-35, CREDENTIALING CRITERIA FOR ENDOVASCULAR REPAIR OF ABDOMINAL AORTIC ANEURYSM (EVAR), WITH LEGAL COUNSEL’S EDITORAL CHANGES.

Resignation – Kirk R. Whyte, D.O.

Dr. Rivera-Morales noted the resignation of Kirk R. Whyte, D.O. This was presented for information only; no action was required.

Change 1 – Medical Staff Review Committee Composition

Dr. Rivera-Morales reviewed the Medical Executive Committee recommendation to approve Change 1 – Medical Staff Review Committee Composition. Discussion ensued and the following motion was made by Ms. Crooks, seconded by Mr. Cole and approved (6 ayes, 0 nays, 0 abstentions).

MOTION (SUBSEQUENTLY TABLED): TO APPROVE CHANGE 1 – MEDICAL STAFF REVIEW COMMITTEE COMPOSITON, AS DELINEATED IN THE JUNE 10, 2010 MEMORANDUM TO THE ACTIVE MEDICAL STAFF.

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Cole and approved (6 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECONSIDER THE ABOVE ACTION TAKEN.

Discussion ensued and the following motion was made by Mr. Cole, seconded by Mr. Jordan and approved (6 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO TABLE THIS ITEM AND REFER THIS TO THE BOARD’S QUALITY COMMITTEE.

Change 2 – Department of Surgery – Perioperative Services – PMC Operating Rooms and Special Procedure Room

Dr. Rivera-Morales reviewed the Medical Executive Committee recommendation to approve Change 2 – Department of Surgery – Perioperative Services – PMC Operating Rooms and

Special Procedure Room. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Cole and approved (6 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE CHANGE 2 – DEPARTMENT OF SURGERY – PERIOPERATIVE SERVICES – PMC OPERATING ROOMS AND SPECIAL PROCEDURE ROOM, AS DELINEATED IN THE JUNE 10, 2010 MEMORANDUM TO THE ACTIVE MEDICAL STAFF.

CRNA Criteria for Core Privileges

Dr. Rivera-Morales reviewed the Medical Executive Committee recommendation to approve the CRNA criteria for core privileges as recommended. Discussion ensued and the following motion was made by Mr. Cole, seconded by Mr. Jordan and approved (6 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE CRNA CRITERIA FOR CORE PRIVILEGES AS RECOMMENDED.

Delineation of Clinical Privileges for Radiology Technician

Dr. Rivera-Morales reviewed the Medical Executive Committee recommendation to approve the delineation of clinical privileges for radiology technician. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Cole and approved (6 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE DELINEATION OF CLINICAL PRIVILEGES FOR RADIOLOGY TECHNICIAN AS RECOMMENDED.

Delineation of Clinical Privileges for Neurological Technician

Dr. Rivera-Morales reviewed the Medical Executive Committee recommendation to approve the delineation of clinical privileges for neurological technician. Discussion ensued and the following motion was made by Mr. Cole, seconded by Mr. Jordan and approved (6 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE DELINEATION OF CLINICAL PRIVILEGES FOR NEUROLOGICAL TECHNICIAN AS RECOMMENDED.

Resignations

Dr. Rivera-Morales noted the resignations of Dauri Z. Alvarez, M.D.; Patricia A. Baumann, D.O.; Joven Garcia, M.D.; and Leonard Van Eaton, M.D. This was presented for information only; no action was required.

CONSENT AGENDA

Mr. Parrish noted the revised consent agenda and asked if anyone from the Board or public wished to remove any items; no items were removed. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Cole and approved (6 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN:* MOTION TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:**

A. BUDGET AND FINANCE COMMITTEE

- 1. RECOMMEND THE BOARD OF DIRECTORS APPROVE THE FY2011 OPERATING BUDGET AS PRESENTED WITH AN OPERATING MARGIN OF 2.07%.**
- 2. RECOMMEND THE BOARD OF DIRECTORS APPROVE MANAGEMENT ENTERING INTO THE BUY BACK LETTER OF AGREEMENT WITH THE AGENCY FOR HEALTH CARE ADMINISTRATION FOR INCREASED MEDICAID FUNDING AND TO PAY TO THE STATE AN AMOUNT NOT TO EXCEED OF \$518,783 FOR TREND ADJUSTMENTS.**
- 3. RECOMMEND THE BOARD OF DIRECTORS APPROVE MANAGEMENT ENTERING INTO THE LETTER OF AGREEMENT WITH THE AGENCY FOR HEALTH CARE ADMINISTRATION FOR INCREASED MEDICAID FUNDING AND TO PAY TO THE STATE AN AMOUNT NOT TO EXCEED OF \$1,021,538 FOR LOW INCOME POOL.**
- 4. RECOMMEND TO THE BOARD OF DIRECTORS TO DECLARE THE EQUIPMENT LISTED IN THE REQUEST FOR DISPOSAL OF OBSOLETE OR SURPLUS PROPERTY FORMS AS SURPLUS AND OBSOLETE AND DISPOSE OF SAME IN ACCORDANCE WITH FS274.05 AND FS274.96, AS AMENDED.**

B. PLANNING, PHYSICAL FACILITIES & PROPERTIES COMMITTEE

- 1. RECOMMEND THE BOARD OF DIRECTORS DIRECT MANAGEMENT TO EXECUTE A “STRUCTURAL FOUNDATION WORK” AGREEMENT BETWEEN OWNER AND GENERAL CONTRACTOR WITH DOUG WILSON ENTERPRISES FOR THE SCOPE OF WORK FOR THE HEALTH VILLAGE WEST SITE DEVELOPMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$65,635.**

C. EXECUTIVE COMMITTEE

1. RECOMMEND THE BOARD OF DIRECTORS APPROVE MANAGEMENT TO INVESTIGATE THE WUESTHOFF SALE THROUGH THE FLORIDA ATTORNEY GENERAL'S OFFICE.
2. RECOMMEND THE BOARD OF DIRECTORS APPROVE LEE MOORE AS CHAIRMAN, PAT MANNING, MAUREEN RUPE, JERRY NOFFEL, AND HERMAN COLE TO SERVE AS MEMBERS OF THE QUALITY COMMITTEE.

COMMITTEE REPORTS – Budget and Finance Committee

Mr. Cole reported that all items were covered on the consent agenda.

EXECUTIVE COMMITTEE

Mr. Jordan reported that all items were covered during the meeting.

EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE

Mr. Jordan reported that all items were covered during the meeting.

PLANNING, PHYSICAL FACILITIES & PROPERTIES COMMITTEE

Mr. Cole reported that all items were covered during the meeting.

PROCESS AND QUALITY REPORT

Mr. Parrish noted the Process and Quality Report included in the agenda packet. No additional information was presented. Copies of the following Game Plan documents are appended to the file copy of these minutes.

- A. Service Goal – Achieve and Maintain HCAHPS Patient Satisfaction Scores in Top 10% Nationally by 2010
 1. Top Box Score for Emergency Department Patient Satisfaction Survey Questions (Graph 1 and 2)
- B. People Goal – Achieve and Maintain Engagement Scores in Top 10% Nationally by 2010
 1. Mean Scores of Four of the Eight Q12 Custom Questions (Graph 1 and 2)

- C. Quality Goal – Achieve and Maintain Quality Indicators in Top 10% Nationally by 2010 through the Constant Pursuit of Perfection
 - 1. Strategic Surveillance System (S3) Score
 - 2. Strategic Surveillance System (S3) Data Sources
- D. Growth Goal – Achieve and Maintain 10% or Less Outmigration in Primary Service Area by 2010
 - 1. Growth in Orthopedic, Neurosurgery and Women’s Procedures
 - 2. Growth in Angioplasty Procedures
- E. Finances Goal – Achieve and Maintain Credit Rating in Top 10% Nationally by 2010
 - 1. Financial and Statistical Reports – June 2010
 - 2. Operating Margin by Month
 - 3. Operating Margin by Year

HOSPITAL ATTORNEY REPORT

Copies of the June 15, 2010 and July 13, 2010 letters summarizing the GrayRobinson May and June 2010 invoices were included in the agenda packet for informational purposes. Copies of these letters are appended to the file copy of these minutes.

Mr. Boyles announced that Troy Kishbaugh and Chris Morrison of GrayRobinson recently became board certified in health law by The Florida Bar. Congratulations were extended to them.

ANNOUNCEMENT OF MEETINGS

Mr. Parrish noted the tentatively scheduled meetings for September.

- 1. Ad Hoc Credentials Review Committee Executive Session
September 13, 2010
Vice President – Nursing Conference Room
12:00 p.m.
- 2. Budget and Finance Committee
September 13, 2010
Executive Conference Room

BOARD OF DIRECTORS – DRAFT MINUTES

AUGUST 2, 2010

PAGE 8

1:00 p.m.

3. Board of Directors Executive Session
September 13, 2010
Executive Conference Room
(To commence no earlier than 2:00 p.m.)
4. Executive Committee
September 13, 2010
Executive Conference Room
5. Educational, Governmental and Community Relations Committee
September 13, 2010
First Floor, Conference Center
6. Planning, Physical Facilities and Properties Committee
September 13, 2010
First Floor, Conference Center
7. Board of Directors
September 13, 2010
First Floor, Conference Center
(To commence no earlier than 4:30 p.m., immediately following the last
Committee meeting)
8. Board of Directors – First Public Hearing
September 13, 2010
First Floor, Conference Center
(To commence no earlier than 5:01 p.m.)
9. Board of Directors – Second Public Hearing
September 27, 2010
Executive Conference Room, Second Floor/Executive Offices
(To commence no earlier than 5:01 p.m.)

OTHER

A memorandum relative to a pending copyright infringement lawsuit was included in the agenda packet for informational purposes. A copy of the memorandum is appended to the file copy of these minutes.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 6:09 p.m.

Billie Fitzgerald
Secretary