

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BOARD OF DIRECTORS – REGULAR MEETING
DRAFT**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center was held on September 12, 2011 in Conference Room 2/3/4/5, First Floor. The following members, representing a quorum, were present:

J. J. Parrish III, Chairman
Herman A. Cole, Jr.
Billie Fitzgerald
Robert L. Jordan, Jr., C.M.
Patricia C. Manning, Ed.D.
Lee Moore
Jerry L. Noffel

Member(s) Absent:

Peggy Crooks (excused)
Maureen Rupe (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Parrish called the meeting to order at 4:48 p.m.

PLEDGE OF ALLEGIANCE

Mr. Cole led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

PMC'S VISION – *Healing Families – Healing Communities*®

Mr. Parrish led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

APPROVAL OF AGENDA

The following motion was made by Mr. Cole, seconded by Dr. Manning and approved (7 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE AGENDA AS PRESENTED.

REVIEW AND APPROVAL OF MINUTES

The following motion was made by Mr. Jordan, seconded by Mr. Cole and approved (7 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE MINUTES OF THE AUGUST 1, 2011 MEETING AS DISTRIBUTED.

RECOGNITIONS – Vanessa Holanda – 2011 Karla Foster, RN Nursing Scholarship Recipient

Mr. Loftin and Ms. Woosley introduced and recognized Ms. Vanessa Holanda as the recipient of the 2011 Karla Foster, RN Nursing Scholarship. Ms. Holanda was presented with a \$3,000 scholarship and a commemorative brick from the original hospital. It was also noted that a light will be lit on the PMC holiday tree in Ms. Holanda's honor. Ms. Holanda expressed her thanks. Congratulations were extended to Ms. Holanda.

Christopher DiBello, M.D.

Dr. DiBello was unable to attend tonight's meeting.

Michael J. Magee, M.D.

Mr. Mikitarian introduced Michael J. Magee, M.D., summarized his educational background, and reported he has been appointed to the active medical staff and granted orthopedic privileges. Dr. Magee stated it is a pleasure to be here. A warm welcome was extended to Dr. Magee.

Miguel Pelayo, M.D.

Dr. Pelayo was unable to attend tonight's meeting.

Other

There were no other recognitions.

OPEN FORUM FOR PHYSICIANS

There were no items presented during the open forum for physicians.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS – North Brevard Medical Support, Inc. Liaison Report

Mr. Lee Moore summarized the discussions/actions taken at the recent North Brevard Medical Support (NBMS) Board of Directors meeting and reported that the Community Health Network and NBMS Fiscal Year 2012 proposed budgets and financial statements were approved. He reported that the Community Health Network has had a name change and will now be known as Florida Health, a report was given on recent health care legislation regarding Accountable Care Organizations, and the Children's Center quarterly report was provided.

MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS

Dr. McMahon reported there were no recommendations/announcements this month.

CONSENT AGENDA

Mr. Parrish asked if anyone from the Board or public wished to remove any item(s) from the consent agenda. No items were removed. Discussion ensued and the following motion was made by Mr. Cole, seconded by Mr. Jordan and approved (7 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:

- A. Budget and Finance Committee
 - A. Recommend the Board of Directors approve the FY2012 Operating Budget as presented with an operating margin of 2.0%.
 - B. Recommend to the Board of Directors to approve management entering into the Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of \$1,367,608 for self-exemption.
 - C. Recommend to the Board of Directors to approve management entering into the buy back Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of \$1,299,007 for trend adjustments.

- D. Recommend the Board of Directors declare the equipment listed in the request for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

COMMITTEE REPORTS – Quality Committee

Mr. Lee Moore summarized the items discussed/presented at today's Quality Committee meeting to include the review of the Dashboard. He reported that the Hospital Acquired Conditions and Emergency Department indicators remained in "green" and the other two indicators are on the right track. Mr. Lee Moore reported that the next Quality Committee meeting will be held October 3, 2011.

Budget and Finance Committee

Mr. Cole reported all items were covered during the meeting and on the consent agenda.

Executive Committee

Mr. Jordan reported all items were covered at the meeting.

PROCESS AND QUALITY REPORT

Mr. Parrish noted the Process and Quality Report included in the agenda packet. No additional information was presented. Copies of the following Game Plan documents are appended to the file copy of these minutes.

- A. Service Goal – Achieve and Maintain HCAHPS Patient Satisfaction Scores in Top 10% Nationally by 2011
 1. Mean Scores for Emergency Department Patient Satisfaction Questions (Graphs 1 and 2)
- B. People Goal – Achieve and Maintain Engagement Scores in Top 10% Nationally by 2011
 1. Town Hall Meetings Lead to Strategic Imperatives for PMC
- C. Quality Goal – Achieve and Maintain Quality Indicators in Top 10% Nationally by 2011 through the Constant Pursuit of Perfection
 1. Care Coordination Integrated Model

- D. Growth Goal – Achieve and Maintain 10% or Less Outmigration in Primary Service Area by 2011
 - 1. Care Coordination Goals
 - 2. Parrish Home Health Quarterly Medical Director Report

- E. Finances Goal – Achieve and Maintain Credit Rating in Top 10% Nationally by 2011
 - 1. Financial and Statistical Reports – July
 - 2. Maximum Annual Debt Service (MDS) Coverage
 - 3. Days Cash on Hand

Other Related Management Issues/Information

No items were presented.

Hospital Attorney

Legal counsel reported that this is the 10 year anniversary of their representation for Parrish Medical Center. They reported that it has been an honor to work with the Board of Directors, PMC's dedicated physicians and staff, and an honor to be part of this team and part of PMC's success. They presented donation checks to the Jess Parrish Medical Foundation, and brought a cake in appreciation of the partnership with Gray Robinson.

A copy of the August 8, 2011 letter summarizing the July 2011 invoice is appended to the file copy of these minutes.

Announcements of Tentatively Scheduled Upcoming Meetings

Mr. Parrish noted the tentative schedule of upcoming meetings.

- 1. Board of Directors – Second Public Hearing
September 26, 2011
Executive Conference Room
5:01 p.m.

- 2. Ad Hoc Credentials Review Committee Executive Session
October 3, 2011
Vice President – Nursing Conference Room

- 3. Quality Committee
October 3, 2011
Executive Conference Room

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4. Budget and Finance Committee
October 3, 2011
Executive Conference Room
5. Board of Directors Executive Session
October 3, 2011
Executive Conference Room
6. Executive Committee
October 3, 2011
Executive Conference Room
7. Educational, Governmental and Community Relations Committee
October 3, 2011
First Floor, Conference Center
8. Planning, Physical Facilities and Properties Committee
October 3, 2011
First Floor, Conference Center
9. Board of Directors
October 3, 2011
First Floor, Conference Center
(To commence no earlier than 4:30 p.m., immediately following
the last Committee meeting)

OTHER

The Board of Directors, staff and public stood for a moment of silence in memory of the 9/11 event.

CLOSING REMARKS

Mr. Cole announced that he will have the honor of retiring his son, a Lieutenant Colonel in the US Air Force.

Mr. Parrish thanked all who expressed condolences for the passing of his mother.

Ms. Fitzgerald and Mr. Lee Moore expressed thanks to legal counsel for their great service and representation of the Board of Directors and Parrish Medical Center.

OPEN FORUM FOR PUBLIC

No items were presented during the open forum for the public.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 5:03 p.m.

Billie Fitzgerald
Secretary