

DRAFT AGENDA
BOARD OF DIRECTORS MEETING - REGULAR MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
JANUARY 10, 2011
NO EARLIER THAN 4:30 P.M.,
FOLLOWING THE LAST COMMITTEE MEETING
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5

CALL TO ORDER

- I. Pledge of Allegiance
- II. PMC's Vision – *Healing Families – Healing Communities*
- III. Secretary's Report and Election of Officers
- IV. Approval of Agenda
- V. Review and Approval of Minutes (December 6, 2010)
- VI. Recognitions
 - A. Ricardo Rivera-Morales, M.D. – Chairman
 - B. David M. Enscoe, M.D. – Completion of Part 1 Examination/The American Board of Anesthesiology, Inc. – Chairman
 - C. Jorge Perez-Dearmas, M.D. – Mr. Mikitarian
 - D. Chandra Pingili, M.D. – Mr. Mikitarian
 - E. Other
- VII. Open Forum for Physicians (5:00 p.m.)
- VIII. Unfinished Business
- IX. New Business
 - A. Appointment of Safety Officer – Mr. Bill Moore (LD.01.02.01)

*See The Joint Commission Standard Identified Under The Joint Commission Tab

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- X. Medical Staff Report Recommendations/Announcements – Dr. David McMahon (MS.05.01.01)
- A. Recommend the Board of Directors approve the Code of Ethics Plan as reviewed and approved by the Institutional Ethics Committee 11/2010.
 - B. Recommend the Board of Directors approve the recommendation from the Credentials and Medical Ethics Committee that the question regarding CPR training, BLS, and ACLS be deleted from the medical staff reappointment application.
 - C. Resignations (For Information Only)
 - Lee A. Crocker, M.D. (appointed July 1992)
 - Mina Zeini, M.D. (appointed November 2006)
- XI. Consent Agenda
- A. Audit Committee
 - 1. Recommend the Board of Directors approve the Fiscal Year 2010 Audited Financial Statements, Report on Compliance and Internal Controls, Management Letter, and Debt Compliance Letter.
 - B. Budget and Finance Committee
 - 1. Recommend the Board of Directors authorize Bott Anderson to begin a search for a large cap growth manager to replace Aletheia due to lack of performance and legal issues.
 - 2. Recommend the Board of Directors approve the replacement of Aletheia once Bott Anderson has identified an appropriate manager for the Large Cap Growth fund.
 - 3. Recommend the Board of Directors approve the asset allocation for the equity fund at 15% for Large Cap Growth, 15% for Large Cap Value, 15% for Mid Cap Core, and 15% for International Fund and approve Bott Anderson to begin a search for an international manager.
 - 4. Recommend the Board of Directors approve _____ as the Large Cap

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Growth Manager for the Pension Plan.

5. Recommend the Board of Directors approve ____ as the International Manager for the Pension Plan.
6. Recommend to the Board of Directors to declare the equipment listed in the request for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

XII. Committee Reports

- A. Audit Committee – Ms. Crooks
- B. Budget and Finance Committee – Mr. Cole
- C. Executive Committee – Mr. Jordan
- D. Educational, Governmental and Community Relations Committee – Mr. Jordan
- E. Planning, Physical Facilities & Properties Committee – Ms. Rupe

XIII. Process and Quality Report – Mr. Mikitarian

- A. Service Goal – Achieve and Maintain HCAHPS Patient Satisfaction Scores in Top 10% Nationally by 2010
 1. Home Health CAHPS Survey (Graphs 1 and 2)
- B. People Goal – Achieve and Maintain Engagement Scores in Top 10% Nationally by 2010
 1. Summary of 2009 Gallup Q-12 Findings
- C. Quality Goal – Achieve and Maintain Quality Indicators in Top 10% Nationally by 2010 through the Constant Pursuit of Perfection
 1. Strategic Surveillance System (S3) Score
 2. Strategic Surveillance System (S3) Data Sources

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- D. Growth Goal – Achieve and Maintain 10% or Less Outmigration in Primary Service Area by 2010
 - 1. Orthopedic/Neurosurgery and Women’s Procedures
 - 2. Angioplasty Procedure Growth

- E. Finances Goal – Achieve and Maintain Credit Rating in Top 10% Nationally by 2010
 - 1. Financial and Statistical Reports – November 2010 (LD.04.01.03)*
 - 2. Operating Margin by Month
 - 3. Operating Margin by Year

- F. Other Related Management Issues/Information

- G. Hospital Attorney - Mr. Bittman

- H. Announcements of Tentatively Scheduled Upcoming Meetings
 - 1. Quality Committee
January 11, 2011
10:00 a.m.
Executive Conference Room

 - 2. Ad Hoc Credentials Review Committee Executive Session
February 7, 2011
Vice President – Nursing Conference Room
Noon

 - 3. Budget and Finance Committee
February 7, 2011
Executive Conference Room
1:00 p.m.

 - 4. Board of Directors Executive Session
February 7, 2011
Executive Conference Room
(To commence no earlier than 2:00 p.m.)

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5. Executive Committee
February 7, 2011
Executive Conference Room
6. Educational, Governmental and Community Relations Committee
February 7, 2011
First Floor, Conference Center
7. Planning, Physical Facilities and Properties Committee
February 7, 2011
First Floor, Conference Center
8. Board of Directors
February 7, 2011
First Floor, Conference Center
(To commence no earlier than 4:30 p.m., immediately following the last
Committee meeting)

XIV. Other

XV. Closing Remarks – Chairman

XVI. Executive Session (if necessary)

XVII. Open Forum for Public

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD).

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

*See The Joint Commission Standard Identified Under The Joint Commission Tab

Members:

Peggy Crooks, Chairman

J. J. Parrish III

Herman Cole

Jerry Noffel

TENTATIVE AGENDA
AUDIT COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
JANUARY 10, 2011, 12:00 NOON
EXECUTIVE CONFERENCE ROOM, 2ND FLOOR ADMINISTRATION

Call to Order

- I. Review and approval of minutes (December 6, 2010)
- II. FY2010 Audited Financial Statements – Mr. Skeldon/Mr. Goolsby

Motion: Recommend the Board of Directors approve the Fiscal Year 2010 Audited Financial Statements, Report on Compliance and Internal Controls, Management Letter, and Debt Compliance Letter.

- III. Adjournment

FINANCE COMMITTEE MEMBERS:

Herman Cole, Jr., Chairman

Jerry Noffel, Vice Chair

Peggy Crooks

Lee Moore

J. J. Parrish III (ex-officio)

David N. Greenblum, M.D.

David B. McMahon, M.D., President-Medical Staff (alternate)

George Mikitarian, President/CEO (non-voting)

**TENTATIVE AGENDA
BUDGET & FINANCE COMMITTEE MEETING - REGULAR
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, JANUARY 10, 2011
IMMEDIATELY FOLLOWING AUDIT COMMITTEE
EXECUTIVE CONFERENCE ROOM
SECOND FLOOR, ADMINISTRATION**

CALL TO ORDER

- I. Review and approval of minutes (December 6, 2010)
- II. Pension Administrative Committee Update – Mr. Skeldon

Motion: Recommend the Board of Directors authorize Bott Anderson to begin a search for a large cap growth manager to replace Aletheia due to lack of performance and legal issues.

Motion: Recommend the Board of Directors approve the replacement of Aletheia once Bott Anderson has identified an appropriate manager for the Large Cap Growth fund.

Motion: Recommend the Board of Directors approve the asset allocation for the equity fund at 15% for Large Cap Growth, 15% for Large Cap Value, 15% for Mid Cap Core, and 15% for International Fund and approve Bott Anderson to begin a search for an international manager.

Motion: Recommend the Board of Directors approve _____ as the Large Cap Growth Manager for the Pension Plan.

Motion: Recommend the Board of Directors approve _____ as the International Manager for the Pension Plan.

- III. Financial Review – Mr. Skeldon
- IV. Quarterly FY10 Capital Update (Information Only) – Mr. Skeldon
- V. Quarterly Parrish Healthcare Center and UCC Update (Information Only) – Mr. Skeldon

- VI. Unfinished Business – Mr. Skeldon
 - a. Employed Physician Analysis
 - b. Cardiac Cath Analysis
- VII. Disposal of Surplus Property – Mr. Skeldon

Motion: To recommend to the Board of Directors to declare the equipment listed in the request for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

- VIII. Future Topics – Mr. Skeldon
 - a. Quarterly Investment Report (Pension/Operating) (To be presented in February)
 - b. Quarterly Pension Update (To be presented in February)
 - c. Quarterly Clinical Quality Value Analysis (To be presented in February)
 - d. Quarterly FY10 Capital Update (To be presented in April)
 - e. Quarterly Parrish Healthcare Center and UCC Update (To be presented in April)
 - f. Quarterly Point of Service Collections Update (To be presented in December)
 - g. Quarterly Health Insurance Update (To be presented in December)
 - h. Investment Policy Annual Review (To be presented in November)
- IX. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE FINANCE COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 383-9829 (TDD).

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE. TO THAT EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE AND THE NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

EXECUTIVE COMMITTEE

Robert L. Jordan, Jr., C.M., Chairman

Herman A. Cole, Jr.

Peggy Crooks

Billie Fitzgerald

J. J. Parrish III

George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA
EXECUTIVE COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, JANUARY 10, 2011
2nd FLOOR, EXECUTIVE CONFERENCE ROOM**

CALL TO ORDER

- I. Reading of the Huddle
- II. Review and Approval of Minutes (December 6, 2010) (1 minute)
- III. Report from Titusville City Council Liaison – Ms. Burson (10 minutes)
- IV. Brevard Health Alliance – Ms. Gurri (10 minutes)
- V. Annual Review of Peer Review Procedures – Mr. Bittman (5 minutes)
- VI. President/CEO Evaluation – Mr. Boyles (5 minutes)
- VII. Open Forum for Physicians
- VIII. Other
- IX. Executive Session (if necessary)

ADJOURNMENT

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PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD).

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(The duration of the Regular Session of the Executive Committee is estimated to be 30 minutes)

EDUCATION COMMITTEE

Robert L. Jordan, Jr., C.M., Chairman
Billie Fitzgerald
Patricia C. Manning, Ed.D., Vice Chairperson
Lee Moore
J. J. Parrish III (ex-officio)
Maureen Rupe
Elizabeth T. Galfo, M.D.
David McMahon, M.D. (Alternate)
George Mikitarian, President/CEO (Non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE
MONDAY, JANUARY 10, 2011
CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

- I. Review and Approval of Minutes (November 1, 2010) (1 minute)
- II. Graduate Nurse Honors in Major Thesis – Mr. Loftin (20 minutes)
- III. Other
- IV. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE EDUCATION COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD).

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[The duration of the Regular Session of the Education Committee is estimated to be 21 minutes.]

PLANNING COMMITTEE

Maureen Rupe, Chairperson
Herman A. Cole, Jr., Vice Chair
Billie Fitzgerald
Robert L. Jordan, Jr., C.M.
Patricia C. Manning, Ed.D
Lee Moore
J. J. Parrish III (ex-officio)
David B. McMahon, M.D., President/Medical Staff
Kiran R. Modi, M.D. (alternate)
George Mikitarian, President/Chief Executive Officer (non-voting)

**AGENDA
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
PLANNING, PHYSICAL FACILITIES AND PROPERTIES COMMITTEE
MONDAY, JANUARY 10, 2011 – CONFERENCE ROOM 2/3/4/5, FIRST FLOOR**

CALL TO ORDER

- I. Review and Approval of Minutes (December 6, 2010)
- II. Health Village at PMC Project Update (Informational Purposes Only)
- III. Other
- IV. Executive Session (if necessary)

ADJOURNMENT

HIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE PLANNING, PHYSICAL FACILITIES AND PROPERTIES COMMITTEE. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE PLANNING, PHYSICAL FACILITIES AND PROPERTIES COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE PLANNING COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6182 OR (321) 383-9829 (TDD).

[The duration of the Regular Session of the Planning Committee is estimated to be 30 minutes.]