

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
BOARD OF DIRECTORS – REGULAR MEETING  
DRAFT**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center was held on December 5, 2011 in Conference Room 2/3/4/5, First Floor. The following members, representing a quorum, were present:

J. J. Parrish III, Chairman  
Herman A. Cole, Jr.  
Peggy Crooks  
Billie Fitzgerald  
Robert L. Jordan, Jr., C.M.  
Patricia C. Manning, Ed.D.  
Lee Moore  
Maureen Rupe

Member(s) Absent:

Jerry L. Noffel (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

**CALL TO ORDER**

Mr. Parrish called the meeting to order at 4:30 p.m.

**PLEDGE OF ALLEGIANCE**

Mr. Jordan led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

**PMC'S VISION – *Healing Families – Healing Communities*®**

Mr. Parrish led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

**APPROVAL OF AGENDA**

The following motion was made by Ms. Crooks, seconded by Mr. Jordan and approved (8 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE AGENDA AS PRESENTED.***

**REVIEW AND APPROVAL OF MINUTES**

The following motion was made by Mr. Cole, seconded by Mr. Jordan and approved (8 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE MINUTES OF NOVEMBER 7, 2011 AS DISTRIBUTED.***

**RECOGNITIONS - Bella Dattani, M.D.**

Mr. Mikitarian introduced and recognized Dr. Bella Dattani who was recently appointed to the associate medical staff and granted privileges in internal medicine. He summarized Dr. Dattani's educational background and reported that Dr. Dattani is affiliated with the Hospitalist Program at PMC. A warm welcome was extended to Dr. Dattani.

**Mihir R. Faldu, M.D.**

Dr. Faldu was unavailable to attend tonight's meeting.

**Joseph P. Ford, M.D.**

Mr. Mikitarian introduced and recognized Dr. Joseph Ford who was recently appointed to the active medical staff and granted privileges in anesthesiology. He summarized Dr. Ford's educational background and reported that Dr. Ford is affiliated with Team Health – Anesthesia. Dr. Ford stated he is pleased to be at PMC and looks forward to working with everyone. A warm welcome was extended to Dr. Ford.

**Monisola Oni, M.D.**

Mr. Mikitarian introduced and recognized Dr. Monisola Oni who was recently appointed to the active medical staff with privileges in internal medicine. He summarized Dr. Oni's educational background and reported that Dr. Oni is affiliated with the Hospitalist Program at PMC. Dr. Oni stated it is a pleasure to be here. A warm welcome was extended to Dr. Oni.

**Rabinder Bhatti, D.O.**

Mr. Mikitarian introduced and recognized Dr. Rabinder Bhatti who was recently appointed to the associate medical staff with privileges in pain management and rehabilitation. He summarized Dr. Bhatti's educational background and reported that Dr. Bhatti is affiliated with the Deuk Spine Institute. A warm welcome was extended to Dr. Bhatti. Dr. Bhatti expressed his thanks and stated he looks forward to providing consults.

**Edward T. Jones, M.D.**

Mr. Parrish announced and expressed congratulations to Dr. Edward Jones for successfully passing the Cytopathology Certification Examination, and stated he is now a diplomate of the American Board of Pathology.

**Vanessa C. Williams, M.D.**

Mr. Parrish announced and expressed congratulations to Dr. Vanessa Williams who was recently awarded a Certification in the specialty of Anesthesiology.

**Other**

There were no other recognitions.

**OPEN FORUM FOR PHYSICIANS**

There were no items presented during the open forum for physicians.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS – Environment of Care Annual Report**

Mr. Parrish noted the Environment of Care annual report included in the agenda packet. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Manning and approved (8 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE ENVIRONMENT OF CARE ANNUAL REPORT FOR 2011 AS PRESENTED.***

**Appointment of Safety Officer**

Mr. Bill Moore reviewed the memorandum included in the agenda packet relative to the appointment of a safety officer. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Manning and approved (8 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE APPOINTMENT OF MR. ROBERT CONNOR, PROJECT MANAGER/PLANT OPERATIONS, AS PARRISH MEDICAL CENTER'S SAFETY OFFICER THROUGH JANUARY 31, 2013.***

**North Brevard Medical Support, Inc. Liaison Report**

Mr. Lee Moore summarized the September 2011 meeting of the North Brevard Medical Support Board of Directors and reported that the Board approved the reappointment of Mr. Bill Terry for a two-year term. He reported that the Board was informed that the Quality Improvement Performance Plan has been submitted and approved. Financial statements were reviewed and a quarterly report was provided on the Children's Center. Ms. Lori Duester reported the Brevard County Public Schools Pre-K Inclusion Program is closing their program at the Children's Center at the end of the school year in May, 2012. The Children's Center partners will be looking for another agency/program to fill the space.

**Infection Control Committee Meeting Minutes**

Copies of the Infection Control Evaluation and the March, June, August and November 2011 meeting minutes of the Infection Control Committee were included in the agenda packet for review. The Board acknowledged review of the minutes. No action was required.

**MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS –  
Medical Staff Resignation**

Dr. McMahon reported that Hae Soo Sim, M.D. resigned from the medical staff. This was presented for information only; no action was required.

**CONSENT AGENDA**

Mr. Parrish asked if anyone from the Board or public wished to remove any item(s) from the revised consent agenda. No item(s) were removed. Discussion ensued and the following motion was made by Dr. Manning, seconded by Mr. Jordan and approved (8 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:***

- A. BUDGET AND FINANCE COMMITTEE**
  - 1. RECOMMEND TO THE BOARD OF DIRECTORS TO DECLARE THE EQUIPMENT LISTED IN THE REQUEST FOR DISPOSAL OF OBSOLETE OR SURPLUS PROPERTY FORMS AS SURPLUS AND OBSOLETE AND DISPOSE OF SAME IN ACCORDANCE WITH FS274.05 AND FS274.96.**

**COMMITTEE REPORTS – Quality Committee**

Mr. Lee Moore summarized the items discussed/presented at today's Quality Committee meeting to include the review of the Dashboard. He reported that Core Measures, Hospital Acquired Conditions, and Emergency Department Care remained in "green" and the Patient's Hospital Experience is right on track. He reported the Committee reviewed proposed language for the Board Bylaws relative to the Quality Committee, and that Dr. McMahon asked to consider input from the medical staff legal counsel. He reported the Committee reviewed the White Paper written by Ms. Liz Vieira where she did extensive research on "Why Hospital Boards Must Have a Quality Committee." Mr. Lee Moore reported the committee will continue their efforts to improve and assess quality.

**Audit Committee**

Ms. Crooks reported that all items were covered during the meeting.

**Budget and Finance Committee**

Mr. Cole reported all items were covered during the meeting and on the consent agenda.

**Executive Committee**

Mr. Jordan reported all items were covered during the meeting.

**PROCESS AND QUALITY REPORT**

Mr. Parrish noted the Process and Quality Report included in the agenda packet. No additional information was presented. Copies of the following Game Plan documents are appended to the file copy of these minutes.

- A. Service Goal – Achieve and Maintain HCAHPS Patient Satisfaction Scores in Top 10% Nationally by 2011
  - 1. Inpatient Satisfaction Survey Scores (Graphs 1 and 2)
- B. People Goal – Achieve and Maintain Engagement Scores in Top 10% Nationally by 2011
  - 1. PMC Employees Who Have Completed Both Health Assessments and Joined Parrish Health & Fitness
- C. Quality Goal – Achieve and Maintain Quality Indicators in Top 10% Nationally by 2011 through the Constant Pursuit of Perfection
  - 1. Care Coordination Integrated Model

2. Quality Dashboard – December 2011
- D. Growth Goal – Achieve and Maintain 10% or Less Outmigration in Primary Service Area by 2011
1. General Medicine Market Share from Primary Service Area
  2. General Surgery Market Share from Primary Service Area
  3. Parrish Home Health Annual Report
- E. Finances Goal – Achieve and Maintain Credit Rating in Top 10% Nationally by 2011
1. Financial and Statistical Reports – October
  2. Maximum Annual Debt Service (MADS) Coverage
  3. Days Cash-on-Hand

**Other Related Management Issues/Information**

No items were presented.

**Hospital Attorney**

Legal counsel had no report this evening. A copy of the November 15, 2011 letter summarizing the October 2011 invoice was included in the agenda packet for information only. No action was required. A copy of this letter is appended to the file copy of these minutes.

**Announcements of Tentatively Scheduled Upcoming Meetings**

Mr. Parrish noted the tentative schedule of upcoming meetings

1. Ad Hoc Credentials Review Committee Executive Session  
January 9, 2012  
Vice President – Nursing Conference Room  
10:00 a.m.
2. Quality Committee  
January 9, 2012  
Executive Conference Room  
11:00 a.m.
3. Audit Committee  
January 9, 2012  
Executive Conference Room  
Noon

BOARD OF DIRECTORS – DRAFT MINUTES

DECEMBER 5, 2011

PAGE 7

4. Budget and Finance Committee  
January 9, 2012  
Executive Conference Room  
1:00 p.m.
5. Board of Directors Executive Session  
January 9, 2012  
Executive Conference Room  
(To commence no earlier than 2:00 p.m.)
6. Executive Committee  
January 9, 2012  
Executive Conference Room
7. Educational, Governmental and Community Relations Committee  
January 9, 2012  
First Floor, Conference Center
8. Planning, Physical Facilities and Properties Committee  
January 9, 2012  
First Floor, Conference Center
9. Board of Directors  
January 9, 2012  
First Floor, Conference Center  
(To commence no earlier than 4:30 p.m., immediately following the last  
Committee meeting)

**OTHER**

No other items were presented.

**CLOSING REMARKS**

Mr. Jordan extended congratulations to Ms. Sellers for receiving the *Space Coast Business Magazine* award for Business Leader of Year in Community Development.

Mr. Cole extended an invitation to all to attend the Christmas on the Green at LaCita on Sunday, December 11, 2011. Mr. Parrish stated this is a wonderful event and encouraged all to attend.

Mr. Parrish expressed thanks to all who were involved in the Gift of Light tree lighting event. In appreciation, the Board of Directors, staff and public gave a round of applause.

**OPEN FORUM FOR PUBLIC**

No items were presented during the open forum for the public.

**ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 4:46 p.m.

Billie Fitzgerald  
Secretary