

**DRAFT AGENDA
BOARD OF DIRECTORS MEETING - REGULAR MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
AUGUST 2, 2010
NO EARLIER THAN 4:30 P.M.,
FOLLOWING THE LAST COMMITTEE MEETING
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

- I. Pledge of Allegiance
- II. PMC's Vision – *Healing Families – Healing Communities*
- III. Approval of Agenda
- IV. Review and Approval of Minutes (June 7, 2010)
- V. Recognitions
 - A. George Taylor Sr. - National Veterans Homeless Support – Mr. Bill Moore
 - B. Brittany Bowman - Karla Foster Scholarship – Ms. Smirl/Mr. Loftin/Ms. Bauer
 - C. Sterling Team Showcase – Ms. Swartout
 - D. Peter DeBalli, III, M.D. – Appointment to the Volunteer Faculty of the University of Central Florida, College of Medicine – Mr. Parrish
 - E. Other
- VI. Open Forum for Physicians (5:00 p.m.)
- VII. Open Forum for Public
- VIII. Unfinished Business
- IX. New Business
 - A. Chapel Renaming and Rededication – Mr. Mikitarian

*See The Joint Commission Standard Identified Under The Joint Commission Tab

BOARD OF DIRECTORS MEETING
AUGUST 2, 2010
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X. Medical Staff Report Recommendations/Announcements – Dr. Rivera-Morales
(MS.05.01.01)

June 15, 2010

- A. Recommend the Board of Directors approve the termination of Leave of Absence for Germaine M. Blaine, M.D.
- B. Recommend the Board of Directors approve Policy 9950-35, Credentialing Criteria for Endovascular Repair of Abdominal Aortic Aneurysm (EVAR).
- C. Resignation – For Information Only
 - Kirk R. Whyte, D.O. (appointed January 2010)

July 20, 2010

- D. Recommend the Board of Directors approve Change 1 – Medical Staff Review Committee Composition, as delineated in the June 10, 2010 memorandum to the Active Medical Staff.
- E. Recommend the Board of Directors approve Change 2 – Department of Surgery – Perioperative Services – PMC Operating Rooms and Special Procedure Room, as delineated in the June 10, 2010 memorandum to the Active Medical Staff.
- F. Recommend the Board of Directors approve the CRNA criteria for core privileges as recommended.
- G. Recommend the Board of Directors approve the delineation of clinical privileges for radiology technician as recommended.
- H. Recommend the Board of Directors approve the delineation of clinical privileges for neurological technician as recommended.
- I. Resignation – For Information Only
 - Dauri Z. Alvarez, M.D. (appointed August 2006)
 - Patricia A. Baumann, D.O. (appointed September 2006)
 - Joven Garcia, M.D. (appointed September 2007)
 - Leonard Van Eaton, M.D. (appointed March 1993)

*See The Joint Commission Standard Identified Under The Joint Commission Tab

XI. Consent Agenda

A. Budget and Finance Committee

1. Recommend the Board of Directors approve the FY2011 Operating Budget as presented with an operating margin of 2.07%.
2. Recommend the Board of Directors approve management entering into the buy back Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of \$518,783 for trend adjustments.
3. Recommend the Board of Directors approve management entering into the Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of 1,021,538 for Low Income Pool.
4. Recommend the Board of Directors declare the equipment listed in the request for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS24.05 and FS274.96.

XII. Committee Reports

- A. Budget and Finance Committee – Mr. Cole
- B. Executive Committee – Mr. Jordan
- C. Educational, Governmental and Community Relations Committee – Mr. Jordan
- D. Planning, Physical Facilities & Properties Committee – Ms. Rupe

XIII. Process and Quality Report – Mr. Mikitarian

- A. Service Goal – Achieve and Maintain HCAHPS Patient Satisfaction Scores in Top 10% Nationally by 2010
 1. Top Box Score for Emergency Department Patient Satisfaction Survey Questions (Graph 1 and 2)

- B. People Goal – Achieve and Maintain Engagement Scores in Top 10% Nationally by 2010
 - 1. Mean Scores of Four of the Eight Q12 Custom Questions (Graph 1 and 2)
- C. Quality Goal – Achieve and Maintain Quality Indicators in Top 10% Nationally by 2010 through the Constant Pursuit of Perfection
 - 1. Strategic Surveillance System (S3) Score
 - 2. Strategic Surveillance System (S3) Data Sources
- D. Growth Goal – Achieve and Maintain 10% or Less Outmigration in Primary Service Area by 2010
 - 1. Growth in Orthopedic, Neurosurgery and Women’s Procedures
 - 2. Growth in Angioplasty Procedures
- E. Finances Goal – Achieve and Maintain Credit Rating in Top 10% Nationally by 2010
 - 1. Financial and Statistical Reports – June 2010 (LD.04.01.03)*
 - 2. Operating Margin by Month
 - 3. Operating Margin by Year
- F. Other Related Management Issues/Information
- G. Hospital Attorney - Mr. Bittman
- H. Announcements of Tentatively Scheduled Upcoming Meetings
 - 1. Ad Hoc Credentials Review Committee Executive Session
September 13, 2010
Vice President – Nursing Conference Room
12:00 p.m.

*See The Joint Commission Standard Identified Under The Joint Commission Tab

BOARD OF DIRECTORS MEETING
AUGUST 2, 2010
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2. Budget and Finance Committee
September 13, 2010
Executive Conference Room
1:00 p.m.
3. Board of Directors Executive Session
September 13, 2010
Executive Conference Room
(To commence no earlier than 2:00 p.m.)
4. Executive Committee
September 13, 2010
Executive Conference Room
5. Educational, Governmental and Community Relations Committee
September 13, 2010
First Floor, Conference Center
6. Planning, Physical Facilities and Properties Committee
September 13, 2010
First Floor, Conference Center
7. Board of Directors
September 13, 2010
First Floor, Conference Center
(To commence no earlier than 4:30 p.m., immediately following the last
Committee meeting)
8. Board of Directors – First Public Hearing
September 13, 2010
First Floor, Conference Center
(To commence no earlier than 5:01 p.m.)
9. Board of Directors – Second Public Hearing
September 27, 2010
Executive Conference Room, Second Floor/Executive Offices

XIV. Other

*See The Joint Commission Standard Identified Under The Joint Commission Tab

XV. Closing Remarks – Chairman

XVI. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD).

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

FINANCE COMMITTEE MEMBERS:

Herman Cole, Jr., Chairman

Jerry Noffel, Vice Chair

Peggy Crooks

Lee Moore

J. J. Parrish III (ex-officio)

David N. Greenblum, M.D.

R. Rivera-Morales, M.D. (alternate)

George Mikitarian, President/CEO (non-voting)

**TENTATIVE AGENDA
BUDGET & FINANCE COMMITTEE MEETING - REGULAR
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, AUGUST 2, 2010 @ 1:00 P.M.
EXECUTIVE CONFERENCE ROOM
SECOND FLOOR, ADMINISTRATION**

CALL TO ORDER

- I. Review and approval of minutes (June 7, 2010)
- II. Quarterly Investment Report (Pension/Operating) – Mr. Skeldon/Mr. Anderson
- III. Financial Review – Mr. Skeldon
- IV. FY2011 Operating Budget – Mr. Skeldon/Mr. Sitowitz

Motion: Recommend the Board of Directors approve the FY2011 Operating Budget as presented with an operating margin of 2.07%.

- V. Medicaid Letters of Agreement – Mr. Skeldon

Motion: Recommend the Board of Directors approve management entering into the buy back Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of \$518,783 for trend adjustments.

Motion: Recommend the Board of Directors approve management entering into the Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of 1,021,538 for Low Income Pool.

- VI. Public Hearings (Information Only)

- VII. Quarterly FY10 Capital Update (Information Only)
- VIII. Quarterly Pension Update (Information Only)
- IX. Quarterly Clinical Quality Value Analysis & SESS (Information Only)
- X. Disposal of Surplus Property – Mr. Skeldon

Motion: *To recommend to the Board of Directors to declare the equipment listed in the request for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.*

- XI. Future Topics – Mr. Skeldon
 - a. Quarterly Point of Service Collections Update (To be presented in September)
 - b. Quarterly Health Insurance Update (To be presented in September)
 - c. Quarterly FY10 Capital Update (To be presented in October)
 - d. Quarterly Pension Update (To be presented in October)
 - e. Quarterly Investment Report (Pension/Operating) (To be presented in November)
 - f. Quarterly Clinical Quality Value Analysis (To be presented in November)
 - g. Investment Policy Annual Review (To be presented in November)
- XII. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE FINANCE COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 383-9829 (TDD).

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE. TO THAT EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE AND THE NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

EXECUTIVE COMMITTEE

Robert L. Jordan, Jr., C.M., Chairman

Herman A. Cole, Jr.

Peggy Crooks

Billie Fitzgerald

J. J. Parrish III

George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA
EXECUTIVE COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, AUGUST 2, 2010
2nd FLOOR, EXECUTIVE CONFERENCE ROOM**

CALL TO ORDER

- I. Reading of the Huddle
- II. Review and Approval of Minutes (June 7, 2010) (1 minute)
- III. Report from Titusville City Council Liaison – Mr. Secor (10 minutes)
- IV. Anesthetix/Anesthesia Services – Dr. Pease/Ms. Harris (15 minutes)
- V. Contract/Letter of Intent with Segos/Health Village – Mr. Loftin (10 minutes)
- VI. Quality Committee Formation – Mr. Parrish (2 minutes)
- VII. ED Call Backs – Dr. Lisa Alexander/Mr. Mikitarian (2 minutes)
- VIII. Strategic Planning Introduction – Mr. Mikitarian (15 minutes)
- IX. Open Forum for Physicians
- X. Other
- XI. Executive Session (if necessary)

ADJOURNMENT

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PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD).

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(The duration of the Regular Session of the Executive Committee is estimated to be 55 minutes)

EDUCATION COMMITTEE

Robert L. Jordan, Jr., C.M., Chairman

Billie Fitzgerald

Patricia C. Manning, Ed.D., Vice Chairperson

Lee Moore

J. J. Parrish III (ex-officio)

Maureen Rupe

Elizabeth T. Galfo, M.D.

Ricardo Rivera-Morales, M.D. (Alternate)

George Mikitarian, President/CEO (Non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE
MONDAY, AUGUST 2, 2010
CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

- I. Review and Approval of Minutes (June 7, 2010) (1 minute)
- II. Care Focus – Ms. Ayres/Mr. Corcoran (15 mts)
- III. Hospital Tax-Exempt Status Requirements – Mr. Boyles/Ms. Sellers/Mr. Sitowitz (10 mts)
- IV. Other
- V. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE EDUCATION COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD).

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[The duration of the Regular Session of the Education Committee is estimated to be 25 minutes.]

PLANNING COMMITTEE

Maureen Rupe, Chairperson
Herman A. Cole, Jr., Vice Chair
Billie Fitzgerald
Robert L. Jordan, Jr., C.M.
Patricia C. Manning, Ed.D
Lee Moore
J. J. Parrish III (ex-officio)
R. Rivera-Morales, M.D., President/Medical Staff
Kiran R. Modi, M.D. (alternate)
George Mikitarian, President/Chief Executive Officer (non-voting)

**AGENDA
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
PLANNING, PHYSICAL FACILITIES AND PROPERTIES COMMITTEE
MONDAY, AUGUST 2, 2010 – CONFERENCE ROOM 2/3/4/5, FIRST FLOOR**

CALL TO ORDER

- I. Review and Approval of Minutes (June 7, 2010)
- II. Health Village West Structural Foundation Contractor Services – Mr. Loftin/Mr. Male

Motion: Recommend the Board of Directors direct management to execute a “Structural Foundation Work” Agreement between Owner and General Contractor with (Name of GC) _____ for the scope of work for the Health Village West Site Development Project in an amount not to exceed \$ (contract amount) .
- III. Health Village at PMC Project Update (Informational Purposes Only)
- IV. Other
- V. Executive Session (if necessary)

ADJOURNMENT

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NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE PLANNING COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6182 OR (321) 383-9829 (TDD).

[The duration of the Regular Session of the Planning Committee is estimated to be 30 minutes.]