

**DRAFT AGENDA  
BOARD OF DIRECTORS MEETING - REGULAR MEETING  
NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
NOVEMBER 1, 2010  
NO EARLIER THAN 4:30 P.M.,  
FOLLOWING THE LAST COMMITTEE MEETING  
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5**

**CALL TO ORDER**

- I. Pledge of Allegiance
- II. PMC's Vision – *Healing Families – Healing Communities*
- III. Approval of Agenda
- IV. Review and Approval of Minutes (September 27, 2010 and October 4, 2010)
- V. Recognitions
  - A. Hae Soo Lim, M.D., First Year of Maintenance of Certification/American College of Obstetricians and Gynecologists – Mr. Parrish
  - B. Jayesh V. Patel, D.O., Otolaryngology and Facial Plastic Surgery Recertification/American Osteopathic Boards of Ophthalmology and Otolaryngology – Mr. Parrish
  - C. Other
- VI. Open Forum for Physicians (5:00 p.m.)
- VII. Open Forum for Public
- VIII. Unfinished Business
- IX. New Business
  - A. North Brevard Medical Support Liaison Report – Mr. Moore

\*See The Joint Commission Standard Identified Under The Joint Commission Tab

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- X. Medical Staff Report Recommendations/Announcements – Dr. Rivera-Morales (MS.05.01.01)
  - A. Recommend the Board of Directors approve the revised General Medical Staff Rules and Regulations under Medical Records adding “Treatment Note” by Utilization Management/Medical Records Committee with the additional language requested by the Medical Executive Committee.
  - B. Recommend the Board of Directors approve CRNA Protocol as recommended by the Credentials and Medical Ethics Committee.
  - C. Leave of Absence – For Information Only
    - 1. Uma R. Mathur, M.D.
  - D. Resignation – For Information Only
    - 1. Ajmal Sultan, M.D. (Granted Temporary Privileges October 2010)
- XI. Consent Agenda
  - A. Budget and Finance Committee
    - 1. Recommend the Board of Directors approve the Pension Investment Guidelines (9500-209), and Operating Fund Investment Policy (9500-95) as presented.
    - 2. Recommend the Board of Directors approve management entering into the revised buy back Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of \$474,404 for trend adjustments.
    - 3. Recommend the Board of Directors to approve management entering into the Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of \$932,319 for Low Income Pool.
    - 4. Recommend to the Board of Directors to approve management entering into the Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of \$939,305 for self-exemption.

\*See The Joint Commission Standard Identified Under The Joint Commission Tab

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5. Recommend the Board of Directors declare the equipment listed in the request for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS24.05 and FS274.96.

B. Planning, Physical Facilities & Properties Committee

1. Recommend the Board of Directors affirm the selection of Loyd Contracting, Co., Inc. as the Health Village West General Contractor for the Carlile and Nobles Houses to include the Phase II Site Development and the execution of a General Contractor Scope Of Work Agreement in an amount not to exceed \$513,805.

XII. Committee Reports

- A. Quality Committee – Mr. Lee Moore
- B. Budget and Finance Committee – Mr. Cole
- C. Executive Committee – Mr. Jordan
- D. Educational, Governmental and Community Relations Committee – Mr. Jordan
- E. Planning, Physical Facilities & Properties Committee – Ms. Rupe

XIII. Process and Quality Report – Mr. Mikitarian

- A. Service Goal – Achieve and Maintain HCAHPS Patient Satisfaction Scores in Top 10% Nationally by 2010
  1. Outpatient Diagnostic Patient Satisfaction Percentile Rankings (Graphs 1 and 2)
- B. People Goal – Achieve and Maintain Engagement Scores in Top 10% Nationally by 2010
  1. Gallup Q12 Percentile Rankings of PMC's Top Scoring Departments (Graphs 1 and 2)

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- C. Quality Goal – Achieve and Maintain Quality Indicators in Top 10% Nationally by 2010 through the Constant Pursuit of Perfection
  - 1. Diabetic Patient Fitness Improvement
  - 2. Diabetic Patient Meal Planning Comprehension
  
- D. Growth Goal – Achieve and Maintain 10% or Less Outmigration in Primary Service Area by 2010
  - 1. Orthopedic/Neurosurgery and Women’s Procedures
  - 2. Angioplasty Procedure Growth
  
- E. Finances Goal – Achieve and Maintain Credit Rating in Top 10% Nationally by 2010
  - 1. Financial and Statistical Reports – September 2010 (LD.04.01.03)\*
  - 2. Operating Margin by Month
  - 3. Operating Margin by Year
  
- F. Other Related Management Issues/Information
  
- G. Hospital Attorney - Mr. Bittman
  
- H. Announcements of Tentatively Scheduled Upcoming Meetings
  - 1. Ad Hoc Credentials Review Committee Executive Session  
December 6, 2010  
Vice President – Nursing Conference Room  
11:00 a.m.
  
  - 2. Audit Committee  
December 6, 2010  
Executive Conference Room  
Noon
  
  - 3. Budget and Finance Committee  
December 6, 2010  
Executive Conference Room  
1:00 p.m.

\*See The Joint Commission Standard Identified Under The Joint Commission Tab

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4. Board of Directors Executive Session  
December 6, 2010  
Executive Conference Room  
(To commence no earlier than 2:00 p.m.)
5. Executive Committee  
December 6, 2010  
Executive Conference Room
6. Educational, Governmental and Community Relations Committee  
December 6, 2010  
First Floor, Conference Center
7. Planning, Physical Facilities and Properties Committee  
December 6, 2010  
First Floor, Conference Center
8. Board of Directors  
December 6, 2010  
First Floor, Conference Center  
(To commence no earlier than 4:30 p.m., immediately following the last  
Committee meeting)

XIV. Other

XV. Closing Remarks – Chairman

XVI. Executive Session (if necessary)

#### **ADJOURNMENT**

**NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.**

**PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD).**

**THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS. TO THE EXTENT OF SUCH**

\*See The Joint Commission Standard Identified Under The Joint Commission Tab

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**DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.**

\*See The Joint Commission Standard Identified Under The Joint Commission Tab

**DRAFT AGENDA  
BOARD OF DIRECTORS/MEDICAL STAFF/ADMINISTRATION  
NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
NOVEMBER 1, 2010  
NO EARLIER THAN 6:00 P.M.,  
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5**

**CALL TO ORDER**

- I. Disruptive Behavior Among Physicians at PMC: Diagnostic Findings and Conclusions – Dr. Wong
- II. Community Health Network/Accountable Care Organizations – Mr. McAlpine

**ADJOURNMENT**

**QUALITY COMMITTEE**

Lee Moore, Chairman  
Herman A. Cole, Jr.  
Patricia C. Manning, Ed.D.  
Jerry L. Noffel  
Maureen Rupe

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
QUALITY COMMITTEE  
MONDAY, NOVEMBER 1, 2010  
EXECUTIVE CONFERENCE ROOM  
(To Commence No Earlier Than 11 a.m.)**

**CALL TO ORDER**

- I. The Experience of Others – Committee Composition – Mr. Lifton (5 minutes)
- II. Quality Dashboards – What They Are/How They Are Used – Mr. Lifton (10 minutes)
- III. HCAPS and Core Measures – Mr. Loftin (40 minutes)
- IV. Organization – Mr. Lee Moore (5 minutes)
- V. Executive Session (if necessary)

**ADJOURNMENT**

**NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE EDUCATION COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.**

**PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD).**

**THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE. TO THE EXTENT OF SUCH DISCUSSION, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.**

**[The duration of the Regular Session of the Education Committee is estimated to be 60 minutes.]**

**Members:**

Peggy Crooks, Chairman  
J. J. Parrish III  
Herman Cole  
Jerry Noffel

TENTATIVE AGENDA  
AUDIT COMMITTEE  
NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
NOVEMBER 1, 2010, 12:00 NOON  
EXECUTIVE CONFERENCE ROOM, 2<sup>ND</sup> FLOOR ADMINISTRATION

Call to Order

- I. Review and approval of minutes (January 11, 2010)
- II. Review of FY2010 Financial Statements – Mr. Skeldon/Mr. Sitowitz
- III. Review of FY2010 Audit Plan – MSL
  - a. Prior Year Management Letter Comments – Mr. Skeldon/Mr. Sitowitz
- IV. Executive Session (if necessary)
- V. Adjournment

FINANCE COMMITTEE MEMBERS:

Herman Cole, Jr., Chairman

Jerry Noffel, Vice Chair

Peggy Crooks

Lee Moore

J. J. Parrish III (ex-officio)

David N. Greenblum, M.D.

R. Rivera-Morales, M.D. (alternate)

George Mikitarian, President/CEO (non-voting)

**TENTATIVE AGENDA  
BUDGET & FINANCE COMMITTEE MEETING - REGULAR  
NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
MONDAY, NOVEMBER 1, 2010 @ 1:00 P.M.  
EXECUTIVE CONFERENCE ROOM  
SECOND FLOOR, ADMINISTRATION**

CALL TO ORDER

- I. Review and approval of minutes (October 4, 2010)
- II. Quarterly Investment Report (Pension/Operating) –Mr. Skeldon/Mr. Anderson
- III. Investment Policies Annual Review – Mr. Skeldon

***Motion: Recommend the Board of Directors approve the Pension Investment Guidelines (9500-209), and Operating Fund Investment Policy (9500-95) as presented.***

- IV. Financial Review – Mr. Skeldon
- V. Medicaid Letters of Agreement (Revised) – Mr. Skeldon

***Motion: To recommend to the Board of Directors to approve management entering into the revised buy back Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of \$474,404 for trend adjustments.***

***Motion: To recommend to the Board of Directors to approve management entering into the Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of \$932,319 for Low Income Pool.***

***Motion: To recommend to the Board of Directors to approve management entering into the Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of \$939,305 for self-exemption.***

- VI. Quarterly Clinical Quality Value Analysis – Mr. Skeldon

VII. Quarterly Pension Update (Information Only) – Mr. Skeldon

VIII. Disposal of Surplus Property – Mr. Skeldon

***Motion: To recommend to the Board of Directors to declare the equipment listed in the request for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.***

IX. Future Topics – Mr. Skeldon

- a. Quarterly Point of Service Collections Update (To be presented in December)
- b. Quarterly Health Insurance Update (To be presented in December)
- c. Quarterly FY10 Capital Update (To be presented in January)
- d. UCC/Medfast Quarterly Update (To be presented in January)
- e. Quarterly Investment Report (Pension/Operating) (To be presented in February)
- f. Quarterly Pension Update (To be presented in February)
- g. Quarterly Clinical Quality Value Analysis (To be presented in February)
- h. Investment Policy Annual Review (To be presented in November)
- i.
- j. Quarterly Urgent Care Center Update (To be presented in January)

X. Executive Session (if necessary)

## ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE FINANCE COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 383-9829 (TDD).

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE. TO THAT EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE AND THE NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

## **EXECUTIVE COMMITTEE**

Robert L. Jordan, Jr., C.M., Chairman

Herman A. Cole, Jr.

Peggy Crooks

Billie Fitzgerald

J. J. Parrish III

George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA  
EXECUTIVE COMMITTEE  
NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
MONDAY, NOVEMBER 1, 2010  
2<sup>nd</sup> FLOOR, EXECUTIVE CONFERENCE ROOM**

### **CALL TO ORDER**

- I. Reading of the Huddle
- II. Review and Approval of Minutes (October 4, 2010) (1 minute)
- III. Report from Titusville City Council Liaison – Mr. Secor (10 minutes)
- IV. Review of Board Bylaws – Mr. Bittman (10 minutes)
- V. Open Forum for Physicians
- VI. Other
- VII. Executive Session (if necessary)

### **ADJOURNMENT**

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**THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EXECUTIVE COMMITTEE. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EXECUTIVE COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.**

(The duration of the Regular Session of the Executive Committee is estimated to be 20 minutes)

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## **PLANNING COMMITTEE**

Maureen Rupe, Chairperson

Herman A. Cole, Jr., Vice Chair

Billie Fitzgerald

Robert L. Jordan, Jr., C.M.

Patricia C. Manning, Ed.D

Lee Moore

J. J. Parrish III (ex-officio)

R. Rivera-Morales, M.D., President/Medical Staff

Kiran R. Modi, M.D. (alternate)

George Mikitarian, President/Chief Executive Officer (non-voting)

## **AGENDA**

### **NORTH BREVARD COUNTY HOSPITAL DISTRICT**

### **OPERATING**

### **PARRISH MEDICAL CENTER**

### **PLANNING, PHYSICAL FACILITIES AND PROPERTIES COMMITTEE**

**MONDAY, NOVEMBER 1, 2010 – CONFERENCE ROOM 2/3/4/5, FIRST FLOOR**

## **CALL TO ORDER**

- I. Review and Approval of Minutes (October 4, 2010)
- II. Health Village West – General Contractor Selection for Carlile and Nobles Houses Project Update – Mr. Loftin/Mr. Male

***Motion: Recommend the Board of Directors affirm the selection of Loyd Contracting, Co., Inc. as the Health Village West General Contractor for the Carlile and Nobles Houses to include the Phase II Site Development and the execution of a General Contractor Scope Of Work Agreement in an amount not to exceed \$513,805.***

- III. Health Village at PMC Project Update (Informational Purposes Only)
- IV. Other
- V. Executive Session (if necessary)

## **ADJOURNMENT**

**HIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE PLANNING, PHYSICAL FACILITIES AND PROPERTIES COMMITTEE. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE PLANNING, PHYSICAL FACILITIES AND PROPERTIES COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.**

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**PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6182 OR (321) 383-9829 (TDD).**

[The duration of the Regular Session of the Planning Committee is estimated to be 30 minutes.]

**EDUCATION COMMITTEE**

Robert L. Jordan, Jr., C.M., Chairman  
Billie Fitzgerald  
Patricia C. Manning, Ed.D., Vice Chairperson  
Lee Moore  
J. J. Parrish III (ex-officio)  
Maureen Rupe  
Elizabeth T. Galfo, M.D.  
Ricardo Rivera-Morales, M.D. (Alternate)  
George Mikitarian, President/CEO (Non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE  
MONDAY, NOVEMBER 1, 2010  
CONFERENCE ROOM 2/3/4/5**

**CALL TO ORDER**

- I. Review and Approval of Minutes (October 4, 2010) (1 minute)
- II. InQuicker – Mr. Loftin (15 minutes)
- III. Other
- IV. Executive Session (if necessary)

**ADJOURNMENT**

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**[The duration of the Regular Session of the Education Committee is estimated to be 15 minutes.]**