

**DRAFT AGENDA
BOARD OF DIRECTORS MEETING - REGULAR MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
SEPTEMBER 13, 2010
NO EARLIER THAN 4:30 P.M.,
FOLLOWING THE LAST COMMITTEE MEETING
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

- I. Pledge of Allegiance
- II. PMC's Vision – *Healing Families – Healing Communities*
- III. Approval of Agenda
- IV. Review and Approval of Minutes (August 2, 2010)
- V. Recognitions
 - A. Sterling Team Showcase – Ms. Swartout
 - B. Parrish Medical Center Auxiliary – Ms. Duester
 - C. Other
- VI. Open Forum for Physicians (5:00 p.m.)
- VII. Open Forum for Public
- VIII. Unfinished Business
- IX. New Business
 - A. Pension Administrative Committee Board Membership – Mr. Skeldon
 - B. North Brevard Medical Support, Inc. Liaison Report – Mr. Lee Moore

*See The Joint Commission Standard Identified Under The Joint Commission Tab

X. Medical Staff Report Recommendations/Announcements -- Dr. Rivera-Morales
(MS.05.01.01)

A. Resignations (For Information Only)

1. Spade B. Whittemore, M.D. (appointed July 14, 1984)
2. Frank Inas, M.D. (appointed June 4, 2001)
3. Samuel Jean-Baptiste, M.D. (appointed October 1, 2007)

XI. Consent Agenda

A. Budget and Finance Committee

1. Recommend the Board of Directors approve management entering into the Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed \$1,027,173 for self-exemption.
2. Recommend to the Board of Directors to approve management entering into the Letter of Agreement with the Agency for Health Care Administration for Brevard Health Alliance for increased Medicaid funding as part of the \$11,000,000 fund for FQHCs and to pay to the State an amount not to exceed of \$81,808 for low income pool.
3. Recommend to the Board of Directors to approve management entering into the Letter of Agreement with the Agency for Health Care Administration for Brevard Health Alliance for increased Medicaid funding as part of the \$7,200,000 fund for FQHCs and to pay to the State an amount not to exceed of \$34,614 for low income pool.
4. Recommend to the Board of Directors to approve purchase of the Beckman Coulter Instruments lease equipment for a cost not to exceed of \$335,760.
5. Recommend to the Board of Directors to declare the Beckman Coulter Instruments lease equipment as surplus and dispose of the equipment through a sale to the highest bidder.
6. Recommend to the Board of Directors to approve purchase of the

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Beckman Coulter Instruments reagents through the term of the agreement for a cost not to exceed of \$263,710.

7. Recommend to the Board of Directors to approve changes to Hospital General Contract Policy No. 9500-58, Contract Approval Form and Contract Checklist as presented.
8. Recommend the Board of Directors declare the equipment listed in the request for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS24.05 and FS274.96.

B. Planning, Physical Facilities & Properties Committee

1. Recommend the Board of Directors approve the development of a “Cost Plus” Construction Agreement with Loyd Contracting Co., Inc. to perform the Structural Framing Due Diligence Work for the Taylor-Dunn House-Health Village West. Contract amount to be included in the previously approved house renovation budget dollars.

XII. Committee Reports

- A. Budget and Finance Committee – Mr. Cole
- B. Executive Committee – Mr. Jordan
- C. Educational, Governmental and Community Relations Committee – Mr. Jordan
- D. Planning, Physical Facilities & Properties Committee – Ms. Rupe

XIII. Process and Quality Report – Mr. Mikitarian

- A. Service Goal – Achieve and Maintain HCAHPS Patient Satisfaction Scores in Top 10% Nationally by 2010
 1. Home Health Patient Satisfaction (Graphs 1 and 2)
- B. People Goal – Achieve and Maintain Engagement Scores in Top 10% Nationally by 2010

1. Accountability Index
 2. Gallup Care Partner Questions
- C. Quality Goal – Achieve and Maintain Quality Indicators in Top 10% Nationally by 2010 through the Constant Pursuit of Perfection
1. Documentation of Physician Orders
 2. Documentation of History and Physicals
- D. Growth Goal – Achieve and Maintain 10% or Less Outmigration in Primary Service Area by 2010
1. Orthopedic, Neurosurgery and Women’s Procedures
 2. Angioplasty Procedures
 3. Parrish Home Health Quarterly Medical Director Report
- E. Finances Goal – Achieve and Maintain Credit Rating in Top 10% Nationally by 2010
1. Financial and Statistical Reports – July 2010 (LD.04.01.03)*
 2. Operating Margin by Month
 3. Operating Margin by Year
- F. Other Related Management Issues/Information
- G. Hospital Attorney - Mr. Bittman
- H. Announcements of Tentatively Scheduled Upcoming Meetings
1. Board of Directors – Second Public Hearing
September 27, 2010
Executive Conference Room, Second Floor/Executive Offices
5:01 p.m.
 2. Ad Hoc Credentials Review Committee Executive Session
October 4, 2010
Vice President – Nursing Conference Room
12:00 p.m.

*See The Joint Commission Standard Identified Under The Joint Commission Tab

BOARD OF DIRECTORS MEETING
SEPTEMBER 13, 2010
PAGE 5

3. Budget and Finance Committee
October 4, 2010
Executive Conference Room
1:00 p.m.
4. Board of Directors Executive Session
October 4, 2010
Executive Conference Room
(To commence no earlier than 2:00 p.m.)
5. Executive Committee
October 4, 2010
Executive Conference Room
6. Educational, Governmental and Community Relations Committee
October 4, 2010
First Floor, Conference Center
7. Planning, Physical Facilities and Properties Committee
October 4, 2010
First Floor, Conference Center
8. Board of Directors
October 4, 2010
First Floor, Conference Center
(To commence no earlier than 4:30 p.m., immediately following the last
Committee meeting)

XIV. Other

XV. Closing Remarks – Chairman

XVI. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD

***See The Joint Commission Standard Identified Under The Joint Commission Tab**

BOARD OF DIRECTORS MEETING
SEPTEMBER 13, 2010
PAGE 6

CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD).

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

TENTATIVE AGENDA
BOARD OF DIRECTORS - SPECIAL MEETING
PUBLIC HEARING
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, SEPTEMBER 13, 2010 5:01 P.M.
FIRST FLOOR, CONFERENCE CENTER

CALL TO ORDER

- I. First of two special public hearings to establish the millage rate and budget for FY2010-2011 as required by Laws of Florida (LD.2.50)

- II. Tentative millage rate of \$0.0000 per \$1,000 valuation is the prior year operating millage levy (LD.2.50).
 - A. Public comments and/or questions

 - B. Adopt tentative millage rate

Motion: To adopt the tentative millage rate of \$0.0000 for FY2010-2011

- III. Tentative Budget for FY2010-2011 (LD.2.50)
 - A. Public comments and/or questions

 - B. Adopt tentative budget

Motion: To adopt the tentative budget for FY2010-2011

- IV. Announce special Board meeting (second public hearing) Monday, September 27, 2010 at 5:01 p.m. in Second Floor, Executive Conference Center.

ADJOURNMENT

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PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 383-9829 (TDD).

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FINANCE COMMITTEE MEMBERS:

Herman Cole, Jr., Chairman

Jerry Noffel, Vice Chair

Peggy Crooks

Lee Moore

J. J. Parrish III (ex-officio)

David N. Greenblum, M.D.

R. Rivera-Morales, M.D. (alternate)

George Mikitarian, President/CEO (non-voting)

**TENTATIVE AGENDA
BUDGET & FINANCE COMMITTEE MEETING - REGULAR
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, SEPTEMBER 13, 2010 @ 1:00 P.M.
EXECUTIVE CONFERENCE ROOM
SECOND FLOOR, ADMINISTRATION**

CALL TO ORDER

- I. Review and approval of minutes (August 2, 2010)
- II. Financial Review – Mr. Skeldon
- III. Medicaid Letters of Agreement – Mr. Skeldon

Motion: Recommend the Board of Directors approve management entering into the Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed \$1,027,173 for self-exemption.

Motion: To recommend to the Board of Directors to approve management entering into the Letter of Agreement with the Agency for Health Care Administration for Brevard Health Alliance for increased Medicaid funding as part of the \$11,000,000 fund for FQHCs and to pay to the State an amount not to exceed of \$81,808 for low income pool.

Motion: To recommend to the Board of Directors to approve management entering into the Letter of Agreement with the Agency for Health Care Administration for Brevard Health Alliance for increased Medicaid funding as part of the \$7,200,000 fund for FQHCs and to pay to the State an amount not to exceed of \$34,614 for low income pool.

- IV. Beckman Coulter Instruments Lease and Reagent Buyout – Mr. Skeldon/Mr. Mcalpine

Motion: To recommend to the Board of Directors to approve purchase of the Beckman Coulter Instruments lease equipment for a cost not to exceed of \$335,760.

Motion: To recommend to the Board of Directors to declare the Beckman Coulter Instruments lease equipment as surplus and dispose of the equipment through a sale to the highest bidder.

Motion: To recommend to the Board of Directors to approve purchase of the Beckman Coulter Instruments reagents through the term of the agreement for a cost not to exceed of \$263,710.

- V. Policy 9500-58, Hospital General Contract Policy – Mr. Skeldon

Motion: To recommend to the Board of Directors to approve changes to Hospital General Contract Policy No. 9500-58, Contract Approval Form and Contract Checklist as presented.

- VI. FHA Inpatient Utilization Report (Brevard County) – Mr. Skeldon

- VII. Quarterly Point of Service Collections Update- Mr. Skeldon/Ms. Rich

- VIII. Quarterly Health Insurance Update – Mr. Skeldon

- IX. Disposal of Surplus Property – Mr. Skeldon

Motion: To recommend to the Board of Directors to declare the equipment listed in the request for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

- X. Future Topics – Mr. Skeldon

- a. Quarterly FY10 Capital Update (To be presented in October)
- b. Quarterly Pension Update (To be presented in October)
- c. Quarterly Investment Report (Pension/Operating) (To be presented in November)
- d. Quarterly Clinical Quality Value Analysis (To be presented in November)
- e. Investment Policy Annual Review (To be presented in November)
- f. Quarterly Point of Service Collections Update (To be presented in December)
- g. Quarterly Health Insurance Update (To be presented in December)

- XI. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE FINANCE COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 383-9829 (TDD).

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE. TO THAT EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE AND THE NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

EXECUTIVE COMMITTEE

Robert L. Jordan, Jr., C.M., Chairman
Herman A. Cole, Jr.
Peggy Crooks
Billie Fitzgerald
J. J. Parrish III
George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA
EXECUTIVE COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, SEPTEMBER 13, 2010
2nd FLOOR, EXECUTIVE CONFERENCE ROOM**

CALL TO ORDER

- I. Reading of the Huddle
- II. Review and Approval of Minutes (August 2, 2010) (1 minute)
- III. Report from Titusville City Council Liaison – Mr. Secor (10 minutes)
- IV. Anesthetix/Anesthesia Services – Dr. Pease (15 minutes)
- V. Quarterly Corporate Compliance Report – Mr. McAlpine/Ms. Ruch (5 minutes)
- VI. Community Clinic Transition to Brevard Health Alliance – Mr. Mikitarian (10 minutes)
- VII. Open Forum for Physicians
- VIII. Other
- IX. Executive Session (if necessary)

ADJOURNMENT

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(The duration of the Regular Session of the Executive Committee is estimated to be 40 minutes)

EDUCATION COMMITTEE

Robert L. Jordan, Jr., C.M., Chairman
Billie Fitzgerald
Patricia C. Manning, Ed.D., Vice Chairperson
Lee Moore
J. J. Parrish III (ex-officio)
Maureen Rupe
Elizabeth T. Galfo, M.D.
Ricardo Rivera-Morales, M.D. (Alternate)
George Mikitarian, President/CEO (Non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE
MONDAY, SEPTEMBER 13, 2010
CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

- I. Review and Approval of Minutes (August 2, 2010) (1 minute)
- II. Jess Parrish Medical Foundation Funding Priorities –Ms. Smirl/Mr. Snodgrass/Ms. Woolsey (5 mts)
- III. GI Quality Improvement Consortium Ltd. – Dr. Vinoski (15 mts)
- IV. McKesson Partnership – Mr. Bill Moore (15 mts)
- V. Other
- VI. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE EDUCATION COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

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THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE. TO THE EXTENT OF SUCH DISCUSSION, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE AND NORTH BREVARD MEDICAL SUUPPORT, INC. SHALL BE CONDUCTED.

[The duration of the Regular Session of the Education Committee is estimated to be 35 minutes.]

PLANNING COMMITTEE

Maureen Rupe, Chairperson
Herman A. Cole, Jr., Vice Chair
Billie Fitzgerald
Robert L. Jordan, Jr., C.M.
Patricia C. Manning, Ed.D
Lee Moore
J. J. Parrish III (ex-officio)
R. Rivera-Morales, M.D., President/Medical Staff
Kiran R. Modi, M.D. (alternate)
George Mikitarian, President/Chief Executive Officer (non-voting)

AGENDA
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
PLANNING, PHYSICAL FACILITIES AND PROPERTIES COMMITTEE
MONDAY, SEPTEMBER 13, 2010 – CONFERENCE ROOM 2/3/4/5, FIRST FLOOR

CALL TO ORDER

- I. Review and Approval of Minutes (August 2, 2010)
- II. Structural Framing Due Diligence for Taylor-Dunn House – Health Village West – Mr. Loftin/Mr. Male.

Motion: Recommend the Board of Directors approve the development of a “Cost Plus” Construction Agreement with Loyd Contracting Co., Inc. to perform the Structural Framing Due Diligence Work for the Taylor-Dunn House-Health Village West. Contract amount to be included in the previously approved house renovation budget dollars.

- III. Health Village at PMC Project Update (Informational Purposes Only)
- IV. Other
- V. Executive Session (if necessary)

ADJOURNMENT

HIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE PLANNING, PHYSICAL FACILITIES AND PROPERTIES COMMITTEE. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE PLANNING, PHYSICAL FACILITIES AND PROPERTIES COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE PLANNING COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6182 OR (321) 383-9829 (TDD).

[The duration of the Regular Session of the Planning Committee is estimated to be 30 minutes.]