

DRAFT AGENDA
BOARD OF DIRECTORS MEETING - REGULAR MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
SEPTEMBER 12, 2011
NO EARLIER THAN 4:30 P.M.,
FOLLOWING THE LAST COMMITTEE MEETING
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5

CALL TO ORDER

- I. Pledge of Allegiance
- II. PMC's Vision – *Healing Families – Healing Communities*®
- III. Approval of Agenda
- IV. Review and Approval of Minutes (August 1, 2011)
- V. Recognitions
 - A. Vanessa Holanda – Karla Foster Scholarship – Mr. Broome/Mr. Loftin
 - B. Christopher DiBello, M.D. – Mr. Mikitarian
 - C. Michael J. Magee, M.D. – Mr. Mikitarian
 - D. Miguel Pelayo, M.D. – Mr. Mikitarian
 - E. Other
- VI. Open Forum for Physicians
- VII. Unfinished Business
- VIII. New Business
 - A. North Brevard Medical Support, Inc. Liaison Report – Mr. Lee Moore
- IX. Medical Staff Report Recommendations/Announcements – Dr. David McMahon (MS.05.01.01)

*See The Joint Commission Standard Identified Under The Joint Commission Tab

X. Consent Agenda

A. Budget and Finance Committee

1. Recommend the Board of Directors approve the FY2012 Operating Budget as presented with an operating margin of 2.0%.
2. Recommend to the Board of Directors to approve management entering into the Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of \$1,367,608 for self-exemption.
3. Recommend to the Board of Directors to approve management entering into the buy back Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of \$1,299,007 for trend adjustments.
4. Recommend the Board of Directors declare the equipment listed in the request for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

XI. Committee Reports

- A. Quality Committee – Mr. Lee Moore
- B. Budget and Finance Committee – Mr. Cole
- C. Executive Committee – Mr. Jordan

XII. Process and Quality Report – Mr. Mikitarian

- A. Service Goal – Achieve and Maintain HCAHPS Patient Satisfaction Scores in Top 10% Nationally by 2011
 1. Mean Scores for Emergency Department Patient Satisfaction Questions (Graphs 1 and 2)

BOARD OF DIRECTORS MEETING
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- B. People Goal – Achieve and Maintain Engagement Scores in Top 10% Nationally by 2011
 - 1. Town Hall Meetings Lead to Strategic Imperatives for PMC
- C. Quality Goal – Achieve and Maintain Quality Indicators in Top 10% Nationally by 2011 through the Constant Pursuit of Perfection
 - 1. Care Coordination Integrated Model
- D. Growth Goal – Achieve and Maintain 10% or Less Outmigration in Primary Service Area by 2011
 - 1. Care Coordination Goals
 - 2. Parrish Home Health Quarterly Medical Director Report
- E. Finances Goal – Achieve and Maintain Credit Rating in Top 10% Nationally by 2011
 - 1. Financial and Statistical Reports – July (LD.04.01.03)*
 - 2. Maximum Annual Debt Service (MDS) Coverage
 - 3. Days Cash on Hand
- F. Other Related Management Issues/Information
- G. Hospital Attorney - Mr. Bittman
- H. Announcements of Tentatively Scheduled Upcoming Meetings
 - 1. Board of Directors – Second Public Hearing
September 26, 2011
Executive Conference Room
5:01 p.m.
 - 2. Budget and Finance Committee
October 3, 2011
Executive Conference Room
1:00 p.m.
 - 3. Board of Directors Executive Session

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SEPTEMBER 12, 2011
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October 3, 2011
Executive Conference Room
(To commence no earlier than 2:00 p.m.)

4. Executive Committee
October 3, 2011
Executive Conference Room
5. Educational, Governmental and Community Relations Committee
October 3, 2011
First Floor, Conference Center
6. Planning, Physical Facilities and Properties Committee
October 3, 2011
First Floor, Conference Center
7. Board of Directors
October 3, 2011
First Floor, Conference Center
(To commence no earlier than 4:30 p.m., immediately following the last
Committee meeting)
8. Ad Hoc Credentials Review Committee Executive Session
October 3, 2011
Vice President – Nursing Conference Room
Time TBD
9. Quality Committee
TBD

XIII. Other

XIV. Closing Remarks – Chairman

XV. Executive Session (if necessary)

XVI. Open Forum for Public

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BOARD OF DIRECTORS MEETING
SEPTEMBER 12, 2011
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ADJOURNMENT

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PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD).

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

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TENTATIVE AGENDA
BOARD OF DIRECTORS - SPECIAL MEETING
PUBLIC HEARING
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, SEPTEMBER 12, 2011 5:01 P.M.
FIRST FLOOR, CONFERENCE CENTER

CALL TO ORDER

- I. First of two special public hearings to establish the millage rate and budget for FY2011-2012 as required by Laws of Florida (LD.2.50)
- II. Tentative millage rate of \$0.0000 per \$1,000 valuation is the prior year operating millage levy (LD.2.50).
 - A. Public comments and/or questions
 - B. Adopt tentative millage rate

Motion: To adopt the tentative millage rate of \$0.0000 for FY2011-2012

- III. Tentative Budget for FY2011-2012 (LD.2.50)
 - A. Public comments and/or questions
 - B. Adopt tentative budget

Motion: To adopt the tentative budget for FY2011-2012

- IV. Announce special Board meeting (second public hearing) Monday, September 26 2011 at 5:01 p.m. in Second Floor, Executive Conference Center.

ADJOURNMENT

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QUALITY COMMITTEE

Lee Moore, Chairman
Herman A. Cole, Jr.
Peggy Crooks
Patricia C. Manning, Ed.D.
George Mikitarian (non-voting)
Jerry L. Noffel
J. J. Parrish (ex-officio)
Maureen Rupe
David B. McMahon, M.D., President/Medical Staff, Vice Chairman

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE
MONDAY, SEPTEMBER 12, 2011
EXECUTIVE CONFERENCE ROOM
11:45 A.M.**

CALL TO ORDER

- I. Review and Approval of Minutes (August 1, 2011) – Mr. Lee Moore
- II. Board Quality Dashboard Review -- Mr. Loftin (10 minutes)
- III. 2012 CMS/Joint Commission Review Changes – Mr. Loftin (10 minutes)
- IV. Clinical Integration Update – Ms. Barone (10 minutes)
- V. Quality Collaboration – Mr. Lee Moore (10 minutes)
- VI. Open (10 minutes)
- VII. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE EDUCATION COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD).

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[The duration of the Regular Session of the Quality Committee is estimated to be 50 minutes.]

FINANCE COMMITTEE MEMBERS:

Herman Cole, Jr., Chairman

Jerry Noffel, Vice Chair

Peggy Crooks

Billie Fitzgerald

Lee Moore

Maureen Rupe

J. J. Parrish III (ex-officio)

David N. Greenblum, M.D.

David B. McMahon, M.D., President-Medical Staff (alternate)

George Mikitarian, President/CEO (non-voting)

**TENTATIVE AGENDA
BUDGET & FINANCE COMMITTEE MEETING - REGULAR
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, SEPTEMBER 12, 2011
EXECUTIVE CONFERENCE ROOM
SECOND FLOOR, ADMINISTRATION**

CALL TO ORDER

- I. Review and approval of minutes (August 1, 2011)
- II. Quarterly Point of Service Collections Update – Mr. Skeldon
- III. Financial Review – Mr. Skeldon
- IV. FY2012 Operating Budget – Mr. Skeldon/Mr. Sitowitz

Motion: Recommend the Board of Directors approve the FY2012 Operating Budget as presented with an operating margin of 2.0%.

- V. Revised Medicaid Letters of Agreement (Self-Exemption and Buy Back) – Mr. Skeldon

Motion: To recommend to the Board of Directors to approve management entering into the Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of \$1,367,608 for self-exemption.

Motion: To recommend to the Board of Directors to approve management entering into the buy back Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of \$1,299,007 for trend adjustments.

- VI. Quarterly Health Insurance Update (For Information Only) – Mr. Skeldon

VII. Disposal of Surplus Property – Mr. Skeldon

Motion: *To recommend to the Board of Directors to declare the equipment listed in the request for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.*

VIII. Future Topics – Mr. Skeldon

- a. Quarterly FY11 Capital Update (To be presented in October)
- b. Quarterly Parrish Healthcare Center and UCC Update (To be presented in October)
- c. Investment Policy Annual Review (To be presented in November)
- d. Quarterly Investment Report (Pension/Operating) (To be presented in November)
- e. Quarterly Pension Update (To be presented in November)
- f. Quarterly Clinical Quality Value Analysis & SESS (To be presented in November)
- g. Quarterly Point of Service Collections Update (To be presented in December)
- h. Quarterly Health Insurance Update (To be presented in December)

IX. Executive Session (if necessary)

ADJOURNMENT

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EXECUTIVE COMMITTEE

Robert L. Jordan, Jr., C.M., Chairman
Herman A. Cole, Jr.
Billie Fitzgerald
Lee Moore
J. J. Parrish III
George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA
EXECUTIVE COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, SEPTEMBER 12, 2011
2nd FLOOR, EXECUTIVE CONFERENCE ROOM**

CALL TO ORDER

- I. Reading of the Huddle
- II. Review and Approval of Minutes (August 1, 2011)
- III. Report from Titusville City Council Liaison – Ms. Long
- IV. Dr. Levine Request for Policy Change – Dr. Levine
- V. Strategic Planning Update – Mr. Mikitarian
- VI. Open Forum for Physicians
- VII. Other
- VIII. Executive Session (if necessary)

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