

**DRAFT AGENDA
BOARD OF DIRECTORS MEETING - REGULAR MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
OCTOBER 3, 2011
NO EARLIER THAN 4:30 P.M.,
FOLLOWING THE LAST COMMITTEE MEETING
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

- I. Pledge of Allegiance
- II. PMC's Vision – *Healing Families – Healing Communities*®
- III. Approval of Agenda
- IV. Review and Approval of Minutes (September 12, 2011; September 12, 2011 – Public Hearing; September 26, 2011 – Public Hearing)
- V. Recognitions
 - A. Christopher DiBello, M.D. – Mr. Mikitarian
 - B. Maria Oconer, M.D. – Mr. Mikitarian
 - C. Hong Jeong, M.D. – Mr. Mikitarian
 - D. Jonathan Lubitz, D.P.M. – Mr. Mikitarian
 - E. Nicholas Pefkaros, M.D. – Mr. Mikitarian
 - F. Other
- VI. Open Forum for Physicians
- VII. Unfinished Business
- VIII. New Business

*See The Joint Commission Standard Identified Under The Joint Commission Tab

- IX. Medical Staff Report Recommendations/Announcements – Dr. David McMahon (MS.05.01.01)
- A. Recommend the Board of Directors approve the revised “Patient Safety Plan”, Policy 9500-224.
 - B. Recommend the Board of Directors approve the credentialing requirements for Intraoperative Neuro-Monitoring.
 - C. Recommend the Board of Directors approve the revisions to Delineation of Clinical Privileges in Diagnostic Imaging.
 - D. Recommend the Board of Directors approve the Delineation of Clinical Privileges in Critical Care Medicine as modified.
 - E. Recommend the Board of Directors approve the Delineation of Privileges in Pediatrics.
 - F. Resignations (For Information Only)
 - Stephen J. Watts, M.D. (appointed November 2, 2009)
 - Nancy J. Johnson, M.D. (appointed November 2, 2009)
 - Audrius J. Bredikis, M.D. (appointed November 2, 2009)
- X. Consent Agenda
- A. Budget and Finance Committee
 - 1. Recommend the Board of Directors approve the purchase of the six Steris warmers, seven Future Health Concepts Fluid Warmers and related construction costs (Project No. 11-351-01) at a total cost not to exceed \$93,870.
 - 2. Recommend the Board of Directors approve the purchase of the Toshiba digital x-ray unit for a cost of \$331,999 and related construction costs of \$29,986 (Project #11-351-01) at a total cost not to exceed the budgeted cost of \$361,985.

3. Recommend the Board of Directors declare the equipment listed in the request for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

XI. Committee Reports

- A. Budget and Finance Committee – Mr. Cole
- B. Executive Committee – Mr. Jordan
- C. Educational, Governmental and Community Relations Committee – Mr. Jordan

XII. Process and Quality Report – Mr. Mikitarian

- A. Service Goal – Achieve and Maintain HCAHPS Patient Satisfaction Scores in Top 10% Nationally by 2011
 1. Nursing Units HCAHPS Scores (Graphs 1 & 2)
- B. People Goal – Achieve and Maintain Engagement Scores in Top 10% Nationally by 2011
 1. Employees Employment Classifications
 2. Employees Enrolled in PMC Provider Benefits
- C. Quality Goal – Achieve and Maintain Quality Indicators in Top 10% Nationally by 2011 through the Constant Pursuit of Perfection
 1. Core Measure Compliance for Heart Attack and Heart Failure
 2. Core Measure Compliance for Pneumonia and Surgery
- D. Growth Goal – Achieve and Maintain 10% or Less Outmigration in Primary Service Area by 2011
 1. Inpatient Market Share from Primary Service Area
 2. Inpatient Market Share from Secondary Service Area

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- E. Finances Goal – Achieve and Maintain Credit Rating in Top 10% Nationally by 2011
 - 1. Financial and Statistical Reports – August (LD.04.01.03)*
 - 2. Maximum Annual Debt Service (MADS) Coverage
 - 3. Days Cash on Hand

- F. Other Related Management Issues/Information

- G. Hospital Attorney - Mr. Bittman
 - 1. PMC Board Members – Use of PMC Laptops and iPads (For Information Only)

- H. Announcements of Tentatively Scheduled Upcoming Meetings
 - 1. Ad Hoc Credentials Review Committee Executive Session
November 7, 2011
Vice President – Nursing Conference Room
11:00 a.m.

 - 2. Quality Committee
November 7, 2011
Executive Conference Room
Noon

 - 3. Budget and Finance Committee
November 7, 2011
Executive Conference Room
1:00 p.m.

 - 4. Board of Directors Executive Session
November 7, 2011
Executive Conference Room
(To commence no earlier than 2:00 p.m.)

 - 5. Executive Committee
November 7, 2011
Executive Conference Room

*See The Joint Commission Standard Identified Under The Joint Commission Tab

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6. Educational, Governmental and Community Relations Committee
November 7, 2011
First Floor, Conference Center
7. Planning, Physical Facilities and Properties Committee
November 7, 2011
First Floor, Conference Center
8. Board of Directors
November 7, 2011
First Floor, Conference Center
(To commence no earlier than 4:30 p.m., immediately following the last
Committee meeting)

XIII. Other

XIV. Closing Remarks – Chairman

XV. Executive Session (if necessary)

XVI. Open Forum for Public

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD).

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

*See The Joint Commission Standard Identified Under The Joint Commission Tab

FINANCE COMMITTEE MEMBERS:

Herman Cole, Jr., Chairman
Jerry Noffel, Vice Chair
Peggy Crooks
Billie Fitzgerald
Lee Moore
Maureen Rupe
J. J. Parrish III (ex-officio)
David B. McMahon, M.D., President-Medical Staff
George Mikitarian, President/CEO (non-voting)
David N. Greenblum, M.D. (alternate)

**TENTATIVE AGENDA
BUDGET & FINANCE COMMITTEE MEETING - REGULAR
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, OCTOBER 3, 2011
EXECUTIVE CONFERENCE ROOM
SECOND FLOOR, ADMINISTRATION**

CALL TO ORDER

- I. Review and approval of minutes (September 12, 2011)
- II. Financial Review – Mr. Skeldon
- III. Lillibridge Real Estate Assessment – Mr. Skeldon
- IV. Audit Committee Action Items – Mr. Skeldon
 - a. Employed Physicians Receivables
 - b. Dialysis Billing
 - c. McKesson Implementation
 - d. Recruitment of Key Finance Personnel
- V. Capital Equipment
 - a. Fluid Warmers (Project No. 11-351-01) – Mr. Jones

Motion: Recommend the Board of Directors approve the purchase of the six Steris warmers, seven Future Health Concepts Fluid Warmers and related construction costs (Project No. 11-351-01) at a total cost not to exceed \$93,870.

- b. Digital X-Ray in ER (Project No. 11-421-01) – Mr. McAlpine

Motion: Recommend the Board of Directors approve the purchase of the Toshiba digital x-ray unit for a cost of \$331,999 and related construction costs of \$29,986 (Project #11-351-01) at a total cost not to exceed the budgeted cost of \$361,985.

- VI. Quarterly FY11 Capital Update (For Information Only) – Mr. Skeldon
- VII. Quarterly Parrish Healthcare Center and UCC Update (For Information Only) – Mr. Skeldon
- VIII. Disposal of Surplus Property – Mr. Skeldon

Motion: To recommend to the Board of Directors to declare the equipment listed in the request for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

- IX. Future Topics – Mr. Skeldon
 - a. Investment Policy Annual Review (To be presented in November)
 - b. Quarterly Investment Report (Pension/Operating) (To be presented in November)
 - c. Quarterly Pension Update (To be presented in November)
 - d. Quarterly Clinical Quality Value Analysis & SESS (To be presented in November)
 - e. Quarterly Point of Service Collections Update (To be presented in December)
 - f. Quarterly Health Insurance Update (To be presented in December)
 - g. Quarterly FY11 Capital Update (To be presented in January)
 - h. Quarterly Parrish Healthcare Center and UCC Update (To be presented in January)
- X. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE FINANCE COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

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EXECUTIVE COMMITTEE

Robert L. Jordan, Jr., C.M., Chairman
Herman A. Cole, Jr.
Billie Fitzgerald
Lee Moore
J. J. Parrish III
George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA
EXECUTIVE COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, OCTOBER 3, 2011
2nd FLOOR, EXECUTIVE CONFERENCE ROOM**

CALL TO ORDER

- I. Reading of the Huddle
- II. Review and Approval of Minutes (September 12, 2011)
- III. Report from Titusville City Council Liaison – Ms. Long
- IV. Open Forum for Physicians
- V. Other
- VI. Executive Session (if necessary)

ADJOURNMENT

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EDUCATION COMMITTEE

Robert L. Jordan, Jr., C.M., Chairman

Billie Fitzgerald

Patricia C. Manning, Ed.D., Vice Chairperson

J. J. Parrish III (ex-officio)

Maureen Rupe

Elizabeth T. Galfo, M.D.

David McMahan, M.D. (Alternate)

George Mikitarian, President/CEO (Non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE
MONDAY, OCTOBER 3, 2011
2nd FLOOR, EXECUTIVE CONFERENCE ROOM**

CALL TO ORDER

- I. Review and Approval of Minutes (August 1, 2011)
- II. Doctors' Goodwill Foundation – Dr. Bhalani
- III. Other
- IV. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE EDUCATION COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

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[The duration of the Regular Session of the Education Committee is estimated to be 15 minutes.]