

DRAFT AGENDA
BOARD OF DIRECTORS MEETING - REGULAR MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MARCH 7, 2011
NO EARLIER THAN 4:30 P.M.,
FOLLOWING THE LAST COMMITTEE MEETING
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5

CALL TO ORDER

- I. Pledge of Allegiance
- II. PMC's Vision – *Healing Families – Healing Communities*
- III. Approval of Agenda
- IV. Review and Approval of Minutes (February 7, 2010)
- V. Recognitions
 - A. James M. Daily, M.D. – Mr. Mikitarian
 - B. Amitra E. B. Caines, M.D. – American Board of Internal Medicine (ABIM) 2010 Interventional Cardiology Certification – Mr. Parrish
 - C. Elizabeth Galfo, M.D. – American Board of Internal Medicine (ABIM) Hospice and Palliative Medicine Certification – Mr. Parrish
 - D. Vidya N. Haté, M.D. – 2010 Maintenance of Certificate Part II – American College of Obstetricians and Gynecologists – Mr. Parrish
 - E. Other
- VI. Open Forum for Physicians (5:00 p.m.)
- VII. Unfinished Business
 - A. Medical Staff Bylaws (Tentative/Pending Legal Counsel Review)
- VIII. New Business

*See The Joint Commission Standard Identified Under The Joint Commission Tab

- IX. Medical Staff Report Recommendations/Announcements – Dr. David McMahon (MS.05.01.01)
- A. Recommend the Board of Directors approve that Uma Mathur, M.D. be exempt from Emergency Room Call.
 - B. Recommend the Board of Directors approve revised Policy 9950-27, “Policy and Procedure Medical Staff Ongoing Professional Practice Evaluation (OPPE)”.
 - C. Resignations (For Information Only)
 - Rodger Reid, PA-C (granted allied health privileges September 2004)
 - Scott Wheeler, PA-C (granted allied health privileges December 2010)

General Medical Staff (March 1, 2011)

- D. Recommend the Board of Director approve the proposed Medical Staff Bylaw amendments as presented, in writing, with the substitution of the “Medical Executive Committee” for “President of the Medical Staff” in Article XVII.
- X. Consent Agenda
- A. Executive Committee (February 7, 2011)
 - 1. Recommend the Board of Directors approve to table the Board Bylaws amendments.
 - B. Budget and Finance Committee
 - 1. To recommend to the Board of Directors to declare the equipment listed in the request for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.
- XI. Committee Reports
- A. Quality Committee – Mr. Lee Moore
 - B. Budget and Finance Committee – Mr. Cole

- C. Executive Committee – Chairman
 - D. Educational, Governmental and Community Relations Committee – Chairman
 - E. Planning, Physical Facilities and Properties Committee – Chairman
- XII. Process and Quality Report – Mr. Mikitarian
- A. Service Goal – Achieve and Maintain HCAHPS Patient Satisfaction Scores in Top 10% Nationally by 2011
 - 1. Parrish Health and Fitness Center Membership Survey
 - B. People Goal – Achieve and Maintain Engagement Scores in Top 10% Nationally by 2011
 - 1. Percentage of GemPay Sales
 - C. Quality Goal – Achieve and Maintain Quality Indicators in Top 10% Nationally by 2011 through the Constant Pursuit of Perfection
 - 1. Documentation of Physician Orders
 - 2. Documentation of History and Physicals
 - D. Growth Goal – Achieve and Maintain 10% or Less Outmigration in Primary Service Area by 2011
 - 1. Orthopedic/Neurosurgery and Women’s Procedures
 - 2. Angioplasty Procedures
 - 3. Parrish Home Health Quarterly Medical Director Report
 - E. Finances Goal – Achieve and Maintain Credit Rating in Top 10% Nationally by 2011
 - 1. Financial and Statistical Reports – January (LD.04.01.03)*
 - 2. Operating Margin by Month
 - 3. Operating Margin by Year
 - F. Other Related Management Issues/Information

*See The Joint Commission Standard Identified Under The Joint Commission Tab

- G. Hospital Attorney - Mr. Bittman
- H. Announcements of Tentatively Scheduled Upcoming Meetings
 1. Ad Hoc Credentials Review Committee Executive Session
April 4, 2011
Vice President – Nursing Conference Room
Noon
 2. Budget and Finance Committee
April 4, 2011
Executive Conference Room
1:00 p.m.
 3. Board of Directors Executive Session
April 4, 2011
Executive Conference Room
(To commence no earlier than 2:00 p.m.)
 4. Executive Committee
April 4, 2011
Executive Conference Room
 5. Educational, Governmental and Community Relations Committee
April 4, 2011
First Floor, Conference Center
 6. Planning, Physical Facilities and Properties Committee
April 4, 2011
First Floor, Conference Center
 7. Board of Directors
April 4, 2011
First Floor, Conference Center
(To commence no earlier than 4:30 p.m., immediately following the last
Committee meeting)

XIII. Other

BOARD OF DIRECTORS MEETING
MARCH 7, 2011
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- XIV. Closing Remarks – Chairman
- XV. Executive Session (if necessary)
- XVI. Open Forum for Public

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD).

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

*See The Joint Commission Standard Identified Under The Joint Commission Tab

QUALITY COMMITTEE

Lee Moore, Chairman
Herman A. Cole, Jr.
Peggy Crooks
Patricia C. Manning, Ed.D.
Jerry L. Noffel
J. J. Parrish (ex-officio)
Maureen Rupe
David B. McMahon, M.D., President/Medical Staff

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE
MONDAY, MARCH 7, 2011
EXECUTIVE CONFERENCE ROOM
NOON**

CALL TO ORDER

- I. Review and Approval of Minutes (February 7, 2011) – Mr. Lee Moore
- II. Dashboard Review/Quality of Care in the Emergency Department - Mr. Loftin
- III. Update on Targeted Quality Measures – Dr. McMahon
 - Physician Documentation
- IV. Update on Target Quality Measures – Mr. Loftin
 - Room Clean
- V. Other
- VI. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE EDUCATION COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD).

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[The duration of the Regular Session of the Quality Committee is estimated to be 1 hour.]

FINANCE COMMITTEE MEMBERS:

Herman Cole, Jr., Chairman

Jerry Noffel, Vice Chair

Peggy Crooks

Lee Moore

J. J. Parrish III (ex-officio)

David N. Greenblum, M.D.

David B. McMahon, M.D., President-Medical Staff (alternate)

George Mikitarian, President/CEO (non-voting)

**TENTATIVE AGENDA
BUDGET & FINANCE COMMITTEE MEETING - REGULAR
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, MARCH 7, 2011
IMMEDIATELY FOLLOWING AUDIT COMMITTEE
EXECUTIVE CONFERENCE ROOM
SECOND FLOOR, ADMINISTRATION**

CALL TO ORDER

- I. Review and approval of minutes (February 7, 2011)
- II. Election of Vice Chairman – Mr. Cole
- III. Financial Review – Mr. Skeldon
- IV. Standard & Poor’s Rating – Mr. Skeldon
- V. Quarterly Point of Service Collections Update – Mr. Skeldon/Ms. Rich
- VI. Quarterly Health Insurance Update (For Information Only) – Mr. Skeldon
- VII. Audit Committee Action Items – Mr. Skeldon
 - a. Employed Physicians Receivables
 - b. Dialysis Billing
 - c. McKesson Implementation
 - d. Recruitment of Key Finance Personnel
- VIII. Disposal of Surplus Property – Mr. Skeldon

Motion: *To recommend to the Board of Directors to declare the equipment listed in the request for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.*

IX. Future Topics – Mr. Skeldon

- a. Quarterly FY10 Capital Update (To be presented in April)
- b. Quarterly Parrish Healthcare Center and UCC Update (To be presented in April)
- c. Quarterly Investment Report (Pension/Operating) (To be presented in May)
- d. Quarterly Pension Update (To be presented in May)
- e. Quarterly Clinical Quality Value Analysis & SESS (To be presented in May)
- f. Quarterly Point of Service Collections Update (To be presented in June)
- g. Quarterly Health Insurance Update (To be presented in June)
- h. Investment Policy Annual Review (To be presented in November)

X. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE FINANCE COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 383-9829 (TDD).

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE. TO THAT EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE AND THE NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

EXECUTIVE COMMITTEE

Robert L. Jordan, Jr., C.M., Chairman
Herman A. Cole, Jr.
Billie Fitzgerald
Lee Moore
J. J. Parrish III
George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA
EXECUTIVE COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, MARCH 7, 2011
2nd FLOOR, EXECUTIVE CONFERENCE ROOM**

CALL TO ORDER

- I. Reading of the Huddle
- II. Review and Approval of Minutes (February 7, 2011) (1 minute)
- III. Report from Titusville City Council Liaison – Ms. Long (10 minutes)
- IV. Corporate Compliance Report – Mr. McAlpine (5 minutes)
- V. O.P.P.E. MEC Resolution - Dr. McMahon/Dr. Lisa Alexander (5 minutes)
- VI. Proposed Amendments to Board Bylaws and Concern Expressed by Medical Staff Leadership – Mr. Bittman (10 minutes)
- VII. Strategic Planning – Mr. Boyles/Mr. Mikitarian
- VIII. Open Forum for Physicians
- IX. Other
- X. Executive Session (if necessary)

ADJOURNMENT

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(The duration of the Regular Session of the Executive Committee is estimated to be 31 minutes)

EDUCATION COMMITTEE

Robert L. Jordan, Jr., C.M., Chairman

Billie Fitzgerald

Patricia C. Manning, Ed.D., Vice Chairperson

J. J. Parrish III (ex-officio)

Maureen Rupe

Elizabeth T. Galfo, M.D.

David McMahan, M.D. (Alternate)

George Mikitarian, President/CEO (Non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE
MONDAY, MARCH 7, 2011
CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

- I. Election of Chairman and Vice Chairman (5 minutes)
- II. Review and Approval of Minutes (February 7, 2011) (1 minute)
- III. Other
- IV. Executive Session (if necessary)

ADJOURNMENT

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[The duration of the Regular Session of the Education Committee is estimated to be 6 minutes.]

PLANNING COMMITTEE

Maureen Rupe, Chairperson
Herman A. Cole, Jr., Vice Chair
Billie Fitzgerald
Robert L. Jordan, Jr., C.M.
Patricia C. Manning, Ed.D
Lee Moore
J. J. Parrish III (ex-officio)
David B. McMahon, M.D., President/Medical Staff
Kiran R. Modi, M.D. (alternate)
George Mikitarian, President/Chief Executive Officer (non-voting)

**AGENDA
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
PLANNING, PHYSICAL FACILITIES AND PROPERTIES COMMITTEE
MONDAY, MARCH 7, 2011 – CONFERENCE ROOM 2/3/4/5, FIRST FLOOR**

CALL TO ORDER

- I. Review and Approval of Minutes (January 10, 2011)
- II. Election of Chair Person
- III. Election of Vice Chair
- IV. Health Village at PMC Project Update (Informational Purposes Only)
- V. Other
- VI. Executive Session (if necessary)

ADJOURNMENT

HIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE PLANNING, PHYSICAL FACILITIES AND PROPERTIES COMMITTEE. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE PLANNING, PHYSICAL FACILITIES AND PROPERTIES COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE PLANNING COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

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[The duration of the Regular Session of the Planning Committee is estimated to be 30 minutes.]