

DRAFT AGENDA
BOARD OF DIRECTORS MEETING - REGULAR MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
JUNE 6, 2011
NO EARLIER THAN 4:30 P.M.,
FOLLOWING THE LAST COMMITTEE MEETING
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5

CALL TO ORDER

- I. Pledge of Allegiance
- II. PMC's Vision – *Healing Families – Healing Communities*®
- III. Approval of Agenda
- IV. Review and Approval of Minutes (May 2, 2011)
- V. Recognitions
 - A. 2011 Professional Nurse Recognitions – Mr. Loftin/Ms. Smirl/Mr. Broome
 - Stella Barrett, RN (Emergency Department)
 - Stacey Black, RN (4th Floor Cardiovascular Unit)
 - Sherry Broadbent, RN (Wound Healing Center)
 - B. Other
- VI. Open Forum for Physicians
- VII. Unfinished Business
- VIII. New Business
 - A. Parrish Medical Center Auxiliary – Proposed Bylaws Changes – Mr. Parrish
 - B. Physician Preference Items, Conflicts, etc. – Mr. Mikitarian
- IX. Medical Staff Report Recommendations/Announcements – Dr. David McMahon (MS.05.01.01)
 - A. Recommend the Board of Directors approve the revision to the General Medical

*See The Joint Commission Standard Identified Under The Joint Commission Tab

Staff Rules and Regulations, Department of Surgery – Scheduling 1.A.2.c, as approved by the Department of Surgery.

- B. Recommend the Board of Directors approve the revised “Risk Management Program and Plan” Policy 9500-37.
 - C. Recommend the Board of directors approve the ARNP, PA-C Emergency Medicine “Type I Core Privileges” as recommended by the Credentials and Medical Ethics Committee with the following change to “i”: “Situations that require special management not included above will be discussed with the supervising Emergency Department physician on duty.”
- X. Consent Agenda
- 1. Quality Committee (May 3, 2011)
 - 1. Recommend the Board of Directors approve to request that the Medical Staff Review Committee look at the pathology side of the case study.
 - 2. Audit Committee
 - 1. Recommend to the Board of Directors to approve that Moore Stephens Lovelace be re-appointed as the auditors for the fiscal years 2011, 2012, and 2013 financial statement audit for an amount not to exceed \$130,000 per year.
 - 3. Budget and Finance Committee
 - 1. Recommend the Board of Directors approve the FY 2012 Capital Budget in the amount of \$1,600,000.
 - 2. Recommend the Board of Directors approve the purchase of one Toshiba Xario XG demonstration echovascular ultrasound and one Toshiba Aplio MX demonstration general ultrasound machines (Project #11-468-01) due to standardization at a not to exceed cost of \$150,416.
 - 3. Recommend the Board of Directors declare the equipment listed in the request for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

*See The Joint Commission Standard Identified Under The Joint Commission Tab

XI. Committee Reports

- A. Quality Committee – Mr. Lee Moore
- B. Audit Committee – Ms. Crooks
- C. Budget and Finance Committee – Mr. Cole
- D. Executive Committee – Mr. Jordan
- E. Educational, Governmental and Community Relations Committee – Mr. Jordan

XII. Process and Quality Report – Mr. Mikitarian

- A. Service Goal – Achieve and Maintain HCAHPS Patient Satisfaction Scores in Top 10% Nationally by 2011
 - 1. Inpatient HCAHPS Composite Trending
 - 2. Top Box for HCAHPS Overall Quality of Care Question
- B. People Goal – Achieve and Maintain Engagement Scores in Top 10% Nationally by 2011
 - 1. Registered Nurses by Years of Service
 - 2. Registered Nurses by Workforce Generation
- C. Quality Goal – Achieve and Maintain Quality Indicators in Top 10% Nationally by 2011 through the Constant Pursuit of Perfection
 - 1. Core Measure Bundle Compliance for Heart Attack and Heart Failure
 - 2. Core Measure Bundle Compliance for Pneumonia and Surgery
 - 3. Parrish Home Health Quarterly Medical Director Report
- D. Growth Goal – Achieve and Maintain 10% or Less Outmigration in Primary Service Area by 2011
 - 1. 2010 Inpatients from Primary Service Area
 - 2. 2010 Outpatients from Primary Service Area

BOARD OF DIRECTORS MEETING
JUNE 6, 2011
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- E. Finances Goal – Achieve and Maintain Credit Rating in Top 10% Nationally by 2011
 - 1. Financial and Statistical Reports – April (LD.04.01.03)*
 - 2. Operating Margin by Month
 - 3. Operating Margin by Year

- F. Other Related Management Issues/Information

- G. Hospital Attorney - Mr. Bittman
 - 1. Legislative Update

- H. Announcements of Tentatively Scheduled Upcoming Meetings
 - 1. Quality Committee
August 1, 2011
Executive Conference Room
10:00 a.m.

 - 2. Ad Hoc Credentials Review Committee Executive Session
August 1, 2011
Vice President – Nursing Conference Room
Noon

 - 3. Budget and Finance Committee
August 1, 2011
Executive Conference Room
1:00 p.m.

 - 4. Board of Directors Executive Session
August 1, 2011
Executive Conference Room
(To commence no earlier than 2:00 p.m.)

 - 5. Executive Committee
August 1, 2011
Executive Conference Room

 - 6. Educational, Governmental and Community Relations Committee

*See The Joint Commission Standard Identified Under The Joint Commission Tab

August 1, 2011
First Floor, Conference Center

7. Planning, Physical Facilities and Properties Committee
August 1, 2011
First Floor, Conference Center
8. Board of Directors
August 1, 2011
First Floor, Conference Center
(To commence no earlier than 4:30 p.m., immediately following the last
Committee meeting)

XIII. Other

XIV. Closing Remarks – Chairman

XV. Executive Session (if necessary)

XVI. Open Forum for Public

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD).

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

QUALITY COMMITTEE

Lee Moore, Chairman
Herman A. Cole, Jr.
Peggy Crooks
Patricia C. Manning, Ed.D.
George Mikitarian (non-voting)
Jerry L. Noffel
J. J. Parrish (ex-officio)
Maureen Rupe
David B. McMahan, M.D., President/Medical Staff, Vice Chairman

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE
MONDAY, JUNE 6, 2011
EXECUTIVE CONFERENCE ROOM
11:00 A.M.**

CALL TO ORDER

- I. Review and Approval of Minutes (May 3, 2011) – Mr. Lee Moore
- II. Dashboard Check-in – Mr. Loftin (10 minutes)
- III. CMS VBP Final Rule and Where We Stand – Mr. Loftin (15 minutes)
- IV. VHA – Acute PCI STEMI – Mr. Loftin (10 minutes)
- V. JA Thomas – Ms. Knochelmann (10 minutes)
- VI. CHF Outpatient Pathway – Mr. McAlpine (5 minutes)
- VII. Open (10 minutes)
- VIII. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE EDUCATION COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

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[The duration of the Regular Session of the Quality Committee is estimated to be 1 hour.]

Members:

Peggy Crooks, Chairman
J. J. Parrish III
Herman Cole
Jerry Noffel

TENTATIVE AGENDA
AUDIT COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
JUNE 6, 2011, 12:00 NOON
EXECUTIVE CONFERENCE ROOM, 2ND FLOOR ADMINISTRATION

Call to Order

- I. Review and approval of minutes (January 10, 2011)
- II. Appointment of Auditors and Fees – Mr. Skeldon

Motion: Recommend to the Board of Directors to approve that Moore Stephens Lovelace be re-appointed as the auditors for the fiscal years 2011, 2012, and 2013 financial statement audit for an amount not to exceed \$130,000 per year.

- III. FY2011 Audit Plan – Mr. Skeldon/Mr. Goolsby
- IV. Audit Committee Action Items – Mr. Skeldon
 - a. Employed Physicians Receivables
 - b. Dialysis Billing
 - c. McKesson Implementation
 - d. Recruitment of Key Finance Personnel
- V. Adjournment

FINANCE COMMITTEE MEMBERS:

Herman Cole, Jr., Chairman

Jerry Noffel, Vice Chair

Peggy Crooks

Billie Fitzgerald

Lee Moore

Maureen Rupe

J. J. Parrish III (ex-officio)

David N. Greenblum, M.D.

David B. McMahon, M.D., President-Medical Staff (alternate)

George Mikitarian, President/CEO (non-voting)

**TENTATIVE AGENDA
BUDGET & FINANCE COMMITTEE MEETING - REGULAR
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, JUNE 6, 2011
EXECUTIVE CONFERENCE ROOM
SECOND FLOOR, ADMINISTRATION**

CALL TO ORDER

I. Review and approval of minutes (May 2, 2011)

II. Financial Review – Mr. Skeldon

III. FY2012 Capital Budget – Mr. Skeldon

Motion: Recommend the Board of Directors approve the FY 2012 Capital Budget in the amount of \$1,600,000.

IV. Capital Request – Echovascular Ultrasound Machines (Project No. 11-468-01)

Motion: To recommend to the Board of Directors approve the purchase of one Toshiba Xario XG demonstration echovascular ultrasound and one Toshiba Aplio MX demonstration general ultrasound machines (project #11-468-01) due to standardization at a not to exceed cost of \$150,416.

V. Quarterly Point of Service Collections Update - Mr. Skeldon/Ms. Rich

VI. Discussion of Mortgage from the Pension Plan for funding of Health Village West Project – Mr. Skeldon/Mr. Boyles

VII. Quarterly Health Insurance Update (Information Only) - Mr. Skeldon

VIII. Health Village at PMC Project Update (Information Only) – Mr. Loftin

IX. Electronic Board Books – Mr. Parrish/Mr. B. Moore/Mr. Charron

X. Disposal of Surplus Property – Mr. Skeldon

Motion: *To recommend to the Board of Directors to declare the equipment listed in the request for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.*

XI. Future Topics – Mr. Skeldon

- a. Quarterly FY10 Capital Update (To be presented in July)
- b. Quarterly Parrish Healthcare Center and UCC Update (To be presented in July)
- c. Quarterly Investment Report (Pension/Operating) (To be presented in August)
- d. Quarterly Pension Update (To be presented in August)
- e. Quarterly Clinical Quality Value Analysis & SESS (To be presented in August)
- f. Quarterly Point of Service Collections Update (To be presented in October)
- g. Quarterly Health Insurance Update (To be presented in October)
- h. Investment Policy Annual Review (To be presented in November)

XII. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE FINANCE COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 383-9829 (TDD).

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE. TO THAT EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE AND THE NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

EXECUTIVE COMMITTEE

Robert L. Jordan, Jr., C.M., Chairman
Herman A. Cole, Jr.
Billie Fitzgerald
Lee Moore
J. J. Parrish III
George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA
EXECUTIVE COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, JUNE 6, 2011
2nd FLOOR, EXECUTIVE CONFERENCE ROOM**

CALL TO ORDER

- I. Reading of the Huddle
- II. Review and Approval of Minutes (May 2, 2011) (1 minute)
- III. Report from Titusville City Council Liaison – Ms. Long (10 minutes)
- IV. President/CEO Compensation – Mr. Boyles (10 minutes)
- V. Strategic Planning – Mr. Boyles/Mr. Mikitarian (15 minutes)
- VI. Physician Recruitment/Retention – Mr. Mikitarian (1 minute)
- VII. Legislative Summary
- VIII. Open Forum for Physicians
- IX. Other
- X. Executive Session (if necessary)

ADJOURNMENT

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(The duration of the Regular Session of the Executive Committee is estimated to be 40 minutes.)

EDUCATION COMMITTEE

Robert L. Jordan, Jr., C.M., Chairman

Billie Fitzgerald

Patricia C. Manning, Ed.D., Vice Chairperson

J. J. Parrish III (ex-officio)

Maureen Rupe

Elizabeth T. Galfo, M.D.

David McMahon, M.D. (Alternate)

George Mikitarian, President/CEO (Non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE
MONDAY, JUNE 6, 2011
CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

- I. Review and Approval of Minutes (May 2, 2011) (1 minute)
- II. The Joint Commission Disease Specific Program Certifications – Mr. Loftin (15 minutes)
- III. Health Village Community Engagement – Ms. Duester (15 minutes)
- IV. Surgical Robotics – Mr. Kenneth Jones (15 minutes)
- V. Other
- VI. Executive Session (if necessary)

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[The duration of the Regular Session of the Education Committee is estimated to be 45 minutes.]