

**DRAFT AGENDA**  
**BOARD OF DIRECTORS MEETING - REGULAR MEETING**  
**NORTH BREVARD COUNTY HOSPITAL DISTRICT**  
**OPERATING**  
**PARRISH MEDICAL CENTER**  
**AUGUST 1, 2011**  
**NO EARLIER THAN 4:30 P.M.,**  
**FOLLOWING THE LAST COMMITTEE MEETING**  
**FIRST FLOOR, CONFERENCE ROOM 2/3/4/5**

**CALL TO ORDER**

- I. Pledge of Allegiance
- II. PMC's Vision – *Healing Families – Healing Communities®*
- III. Approval of Agenda
- IV. Review and Approval of Minutes (June 6, 2011)
- V. Recognitions
  - A. Erica O'Bryan, M.D. – Mr. Mikitarian
  - B. James D. Glenn, M.D. – Passed the 2011 Maintenance of Certification Recertification Examination - Mr. Parrish
  - C. Other
- VI. Open Forum for Physicians
- VII. Unfinished Business
- VIII. New Business
- IX. Medical Staff Report Recommendations/Announcements – Dr. David McMahon (MS.05.01.01)

June 21, 2011

A. Recommend the Board of Directors approve that Manuel G. Dee, M.D. be reinstated.

B. Recommend the Board of Directors approve the revised "Utilization Management

\*See The Joint Commission Standard Identified Under The Joint Commission Tab

Plan” Policy 9500-78.

July 19, 2011

- C. Recommend the Board of Directors approve the request of Stephen J. Lagergren, M.D. to be exempt from Emergency Room call and that his letter serve as the one year prior notice as required in the Medical Staff General Rules and Regulations. Dr. Lagergren meets the requirements for Emergency Room call exemption.
- D. Recommend the Board of Directors approve the revised “Organ/Tissue Donation for Transplantation: Brain Death Protocol” Policy No. 9500-44.
- E. Resignations (For Information Only)
- Isaac Esseesse M.D. (appointed November 2008)
  - Kalyan K. Bachu M.D. (temporary privileges granted June 2011)
- X. Consent Agenda
- A. Budget and Finance Committee
1. Recommend the Board of Directors approve the revised FY2012 Major Volume Budget Assumptions as presented.
  2. Recommend to the Board of Directors to approve management entering into the buyback Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of \$627,200 for trend adjustments.
  3. Recommend to the Board of Directors to approve management entering into the Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of 1,168,395 for Low Income Pool.
  4. Recommend to the Board of Directors to approve management entering into the Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of \$1,366,708 for self-exemption.
  5. Recommend to the Board of Directors to approve the use of fiscal year 2011 capital contingency funds in the amount of \$53,351.11 for construction of,

and furniture for, office space for Parrish Technology Services Applications Division.

6. Recommend the Board of Directors declare the equipment listed in the request for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

XI. Committee Reports

- A. Quality Committee – Mr. Lee Moore
- B. Budget and Finance Committee – Mr. Cole
- C. Executive Committee – Mr. Jordan
- D. Educational, Governmental and Community Relations Committee – Mr. Jordan

XII. Process and Quality Report – Mr. Mikitarian

- A. Service Goal – Achieve and Maintain HCAHPS Patient Satisfaction Scores in Top 10% Nationally by 2011
  1. Percentage of Excellent Scores of Port St. John Healthcare Center Survey Questions (Graph 1 and 2)
- B. People Goal – Achieve and Maintain Engagement Scores in Top 10% Nationally by 2011
  1. Certifications Awarded to Clinical Staff
  2. Classes Offered for Contact Hours
- C. Quality Goal – Achieve and Maintain Quality Indicators in Top 10% Nationally by 2011 through the Constant Pursuit of Perfection
  1. Core Measure Compliance for Heart Attack and Heart Failure
  2. Core Measure Compliance for Pneumonia and Surgery

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AUGUST 1, 2011  
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- D. Growth Goal – Achieve and Maintain 10% or Less Outmigration in Primary Service Area by 2011
  - 1. Orthopedic/Neurosurgery and Women’s Procedures
  - 2. Angioplasty Procedure Growth
  
- E. Finances Goal – Achieve and Maintain Credit Rating in Top 10% Nationally by 2011
  - 1. Financial and Statistical Reports – June (LD.04.01.03)\*
  - 2. Maximum Annual Debt (MAD) Service Coverage
  
- F. Other Related Management Issues/Information
  
- G. Hospital Attorney - Mr. Bittman
  
- H. Announcements of Tentatively Scheduled Upcoming Meetings
  - 1. Ad Hoc Credentials Review Committee Executive Session  
September 12, 2011  
Vice President – Nursing Conference Room  
Noon
  
  - 2. Budget and Finance Committee  
September 12, 2011  
Executive Conference Room  
1:00 p.m.
  
  - 3. Board of Directors Executive Session  
September 12, 2011  
Executive Conference Room  
(To commence no earlier than 2:00 p.m.)
  
  - 4. Executive Committee  
August 1, 2011  
Executive Conference Room
  
  - 5. Educational, Governmental and Community Relations Committee  
September 12, 2011  
First Floor, Conference Center

\*See The Joint Commission Standard Identified Under The Joint Commission Tab

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AUGUST 1, 2011  
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6. Planning, Physical Facilities and Properties Committee  
September 12, 2011  
First Floor, Conference Center
7. Board of Directors  
September 12, 2011  
First Floor, Conference Center  
(To commence no earlier than 4:30 p.m., immediately following the last Committee meeting)
8. Board of Directors – First Public Hearing  
September 12, 2011  
First Floor, Conference Center  
5:01 p.m.
9. Board of Directors – Second Public Hearing  
September 26, 2011  
Executive Conference Room  
5:01 p.m.
10. Quality Committee  
TBD

XIII. Other

XIV. Closing Remarks – Chairman

XV. Executive Session (if necessary)

XVI. Open Forum for Public

### **ADJOURNMENT**

**NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.**

**PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD).**

\*See The Joint Commission Standard Identified Under The Joint Commission Tab

## QUALITY COMMITTEE

Lee Moore, Chairman  
Herman A. Cole, Jr.  
Peggy Crooks  
Patricia C. Manning, Ed.D.  
George Mikitarian (non-voting)  
Jerry L. Noffel  
J. J. Parrish (ex-officio)  
Maureen Rupe  
David B. McMahon, M.D., President/Medical Staff, Vice Chairman

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
QUALITY COMMITTEE  
MONDAY, AUGUST 1, 2011  
EXECUTIVE CONFERENCE ROOM  
NOON**

### **CALL TO ORDER**

- I. Review and Approval of Minutes (June 6, 2011) – Mr. Lee Moore
- II. Dashboard Update – Mr. Loftin (10 minutes)
- III. VHA – Patient Safety Indicators – Mr. Loftin (10 minutes)
- IV. CMS Partnership for Patients – Mr. Loftin (10 minutes)
- V. Obtaining Physician Involvement – Mr. Lee Moore (10 minutes)
- VI. Open (10 minutes)
- VII. Executive Session (if necessary)

### **ADJOURNMENT**

**NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE EDUCATION COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.**

**PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD).**

**THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE. TO THE EXTENT OF SUCH DISCUSSION, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE AND NORTH BREVARD MEDICAL SUUPORT, INC. SHALL BE CONDUCTED.**

**[The duration of the Regular Session of the Quality Committee is estimated to be 50 minutes.]**

FINANCE COMMITTEE MEMBERS:

Herman Cole, Jr., Chairman

Jerry Noffel, Vice Chair

Peggy Crooks

Billie Fitzgerald

Lee Moore

Maureen Rupe

J. J. Parrish III (ex-officio)

David N. Greenblum, M.D.

David B. McMahon, M.D., President-Medical Staff (alternate)

George Mikitarian, President/CEO (non-voting)

**TENTATIVE AGENDA  
BUDGET & FINANCE COMMITTEE MEETING - REGULAR  
NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
MONDAY, AUGUST 1, 2011  
EXECUTIVE CONFERENCE ROOM  
SECOND FLOOR, ADMINISTRATION**

CALL TO ORDER

- I. Review and approval of minutes (June 6, 2011)
- II. Quarterly Investment Report (Pension/Operating) (To be presented in August)
- III. Financial Review – Mr. Skeldon
- IV. FY2012 Major Volume Budget Assumptions – Mr. Skeldon

***Motion: Recommend the Board of Directors approve the revised FY2012 Major Volume Budget Assumptions as presented.***

- V. Public Hearings (Information Only) – Mr. Skeldon
- VI. Medicaid Letters of Agreement – Mr. Skeldon

***Motion: To recommend to the Board of Directors to approve management entering into the buyback Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of \$627,200 for trend adjustments.***

***Motion: To recommend to the Board of Directors to approve management entering into the Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of 1,168,395 for Low Income Pool.***

***Motion: To recommend to the Board of Directors to approve management entering into the Letter of Agreement with the Agency for Health Care Administration for increased Medicaid funding and to pay to the State an amount not to exceed of \$1,366,708 for self-exemption.***

VII. FY2011 Capital Contingency – Mr. Skeldon/Mr. Moore

***Motion: Recommend the Board of Directors approve the use of fiscal year 2011 capital contingency funds in the amount of \$53,351.11 for the construction of, and furniture for, office space for Parrish Technology Services Applications Division.***

VIII. Quarterly Clinical Quality Value Analysis & SESS – Mr. Skeldon

IX. Quarterly FY11 Capital Update (Information Only) – Mr. Skeldon

X. Quarterly Parrish Healthcare Center and UCC Update (Information Only) – Mr. Skeldon

XI. Health Village at PMC Project Update (Information Only) – Mr. Loftin

XII. Disposal of Surplus Property – Mr. Skeldon

***Motion: To recommend to the Board of Directors to declare the equipment listed in the request for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.***

XIII. Future Topics – Mr. Skeldon

- a. Quarterly Point of Service Collections Update (To be presented in September)
- b. Quarterly Health Insurance Update (To be presented in September)
- c. Quarterly FY11 Capital Update (To be presented in October)
- d. Quarterly Parrish Healthcare Center and UCC Update (To be presented in October)
- e. Investment Policy Annual Review (To be presented in November)
- f. Quarterly Investment Report (Pension/Operating) (To be presented in November)
- g. Quarterly Pension Update (To be presented in November)
- h. Quarterly Clinical Quality Value Analysis & SESS (To be presented in November)

XIV. Executive Session (if necessary)

## ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE FINANCE COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FIVE (5) DAYS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 383-9829 (TDD).

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE. TO THAT EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE AND THE NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

**EXECUTIVE COMMITTEE**

Robert L. Jordan, Jr., C.M., Chairman  
Herman A. Cole, Jr.  
Billie Fitzgerald  
Lee Moore  
J. J. Parrish III  
George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA  
EXECUTIVE COMMITTEE  
NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
MONDAY, AUGUST 1, 2011  
2<sup>nd</sup> FLOOR, EXECUTIVE CONFERENCE ROOM**

**CALL TO ORDER**

- I. Reading of the Huddle
- II. Review and Approval of Minutes (June 6, 2011) (1 minute)
- III. Strategic Planning
  - Safety Net Hospital Alliance - Mr. Carvalho (30 minutes)
- IV. Brevard Health Alliance Update – Ms. Lisa Gurri (15 minutes)
- V. Report from Titusville City Council Liaison – Ms. Long (10 minutes)
- VI. Update on Proposed Amendments to Board and Medical Staff Bylaws – Mr. Bittman (15 minutes)
- VII. Voting Conflict – Mr. Jordan (1 minute)
- VIII. Open Forum for Physicians
- IX. Other
- X. Executive Session (if necessary)

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(The duration of the Regular Session of the Executive Committee is estimated to be 70 minutes.)

**EDUCATION COMMITTEE**

Robert L. Jordan, Jr., C.M., Chairman

Billie Fitzgerald

Patricia C. Manning, Ed.D., Vice Chairperson

J. J. Parrish III (ex-officio)

Maureen Rupe

Elizabeth T. Galfo, M.D.

David McMahon, M.D. (Alternate)

George Mikitarian, President/CEO (Non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT  
OPERATING  
PARRISH MEDICAL CENTER  
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE  
MONDAY, AUGUST 1, 2011  
CONFERENCE ROOM 2/3/4/5**

**CALL TO ORDER**

- I. Review and Approval of Minutes (June 6, 2011) (1 minute)
- II. Cost Reduction Status – All ( 15 minutes)
- III. Health Information System Transformation Update (For Information Only) – Mr. Bill Moore
- IV. Other
- V. Executive Session (if necessary)

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**[The duration of the Regular Session of the Education Committee is estimated to be 15 minutes.]**